



Newport (Shropshire) Town Council



MINUTES OF A MEETING
held on
Wednesday 9 March 2005
at
The Guildhall, High Street, Newport

PRESENT: Cllrs: Sally Wiggin – Town Mayor
Glyn Gratton – Deputy Town Mayor
David Adams
Irene Evans
John Evans
Brenda Flowers
George Franks
Glyn Holland
Adrian Meredith
Janette Treagust

IN ATTENDANCE: D. L. Halliday – Town Clerk

APOLOGIES FOR ABSENCE were received from Cllr Bob Unwin.

269/04-05 SUSPENSION OF MEETING

The meeting was suspended to take questions from representatives of Moorfield School Parent Teachers Association concerned about road safety in the vicinity of the school and the need for a traffic light controlled crossing on Wellington Road. Letters they have sent to the Borough Council, Police and other agencies will be copied to the Town Council and the matter will be raised at the next meeting of the Community Safety Committee.

270/04-05 CCTV DEMONSTRATION

Members viewed a practical demonstration of digital, all colour dome CCTV cameras from the current CCTV provider SECOM Ltd.

271/04-05 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

272/04-05 ANNOUNCEMENTS

- a. A list of the Town Mayor's engagements is **attached** at **Appendix 'A'**.
- b. Copies of the Legal Update on the Freedom of Information (Appropriate Limit and Fees) Regulations 2004 were circulated to members for consideration at the April Council Meeting.

273/04-05 MINUTES

The Minutes of the meeting held on 9 February 2005 were approved as a true record.

FINANCE

274/04-05 Finance Report

The Finance Report for February 2005, **attached** at **Appendix 'B'** and the payments therein were approved as a true record.

275/04-05 Thank You Letters

Letters of thanks for grants awarded have been received from:

- a. Newport Cottage Care Centre
- b. Trans Shropshire
- c. Telford & Wrekin Senior Citizens' Forum
- d. Marie Curie Cancer Care

276/04-05 Grant Request – Breast Feeding Support Group

Members noted a response from the Primary Care Trust, **attached** at **Appendix 'C'**, to council concerns regarding a grant request and considered under Minute 247/04-05.

277/04-05 Financial Regulations

Members considered a new Model 2 Draft Financial Regulations for adoption by the Town Council. The Council's current Regulations were adopted in 2002, based on the first national model.

The new Draft Model 2 recommended by the Town Clerk also includes additional elements from the existing regulations identified in italic type together with minor changes of nomenclature.

It was **RESOLVED** to adopt the Model 2 Financial Regulations with amendments as detailed at **Appendix 'D'**.

They will form Annex A to Standing Orders with Part 1 and Part 2 becoming Appendices 1 and 2 respectively.

NATIONAL GOVERNMENTS

278/04-05 The Standards Board for England – Consultation

Members considered the consultation leaflet in respect of a review of the Code of Conduct for Councillors **attached at Appendix 'E'**. It was **RESOLVED** that individual members should submit comments to the Clerk before 1 April 2005 for inclusion in a formal response.

279/04-05 Home Office – Burial Grounds Survey

Members noted the explanatory letter from the Home Office together with the completed survey form returned on 2 March 2005, **attached at Appendix 'F'**.

280/04-05 ODPM – Discussion Documents

Members acknowledged two documents concerning Citizen Engagement and Local Leadership, the original documents being held in the Council Offices.

TELFORD & WREKIN BOROUGH MATTERS

281/04-05 Ethical Standards Issue

Members noted a letter and bulletin from the Borough Council, **attached at Appendix 'G'**.

RESOURCES & ADMINISTRATION

282/04-05 Staffing Issues

It was **RESOLVED** to form a sub-committee, which can investigate staffing issues and additionally office resource issues bringing reports back to Council as required. The sub-committee should meet at least once a year immediately prior to the budget process commencing. The sub-Committee members should consist of a cross section of political representation and be councillors who currently carry no other appointments within the Council. The Staffing and Resources sub-committee members for the next financial year 2005/06 will be:

**Cllr David Adams
Cllr Glyn Holland
Cllr Adrian Meredith
Cllr Janette Treagust**

283/04-05 Face 2 Face

Members noted information concerning a new support service for parents of disabled children.

COMMUNITY SAFETY

284/04-05 Footway Lighting – Newport

Members noted the response from the Borough Council **attached at Appendix 'H'**.

285/04-05 Community Safety Committee Meeting – Minutes

Members noted the Minutes of the meeting held on 23 February 2005 **attached at Appendix 'J'**.

286/04-05 Local Transport Plan 2005/06 – 2010/2011

Members considered the consultation document “Transport in Telford” **attached at Appendix 'K'**. Members will submit individual comments to the Clerk for inclusion in a collated response to the Borough Council.

LEISURE & ENVIRONMENTAL SERVICES

287/04-05 Children’s Art Work

Members considered a request from the Newport Carnival Committee **attached at Appendix 'L'** and suggest that the committee approach the Newport Library as a suitable home for the art work.

288/04-05 S & News

Members noted receipt of the newsletter.

TOWN PLANNING & DEVELOPMENT

289/04-05 Planning & Economic Development Committee Meeting – Minutes

Members noted the Minutes of the meeting held on 9 February 2005.

290/04-05 High Street Redevelopment

It was **RESOLVED** to invite Mrs Frances Harper from the Newport Regeneration Partnership to the Town Council Meeting on 13 April 2005 to update members on the potential to redevelop the High Street.

SHROPSHIRE ASSOCIATION / NATIONAL ASSOCIATION OF LOCAL COUNCIL (SALC / NALC)

291/04-05 The Future of the Telford & Wrekin Area Committee

Members considered correspondence concerning the meeting to be held on 17 March 2005, attached at Appendix 'M' and **RESOLVED** that Cllr Sally Wiggin represent the council at the meeting.

292/04-05 EXCLUSION OF PRESS & PUBLIC

It was **RESOLVED** that in view of the business about to be conducted, that is consideration of an upgrade of the town's CCTV System, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

Signed

Dated