



## MINUTES OF A MEETING

held on  
**Wednesday 12 January 2005**  
at  
**The Guildhall, High Street, Newport**

**PRESENT:** Cllrs: Sally Wiggin – Town Mayor  
Glyn Gratton – Deputy Town Mayor  
David Adams  
Irene Evans  
John Evans  
George Franks  
Glyn Holland  
Adrian Meredith  
Janette Treagust  
Bob Unwin  
Rachel Smith – Church Aston Parish Council  
Tony Forrester – Accident Prevention  
Frances Harper – Regeneration Partnership  
Reg Potter – Cycle Touring Club

**IN ATTENDANCE:** D. L. Halliday – Town Clerk  
Sgt. Derek Taylor – WM Constabulary  
PC Dave Parry – WM Constabulary

**APOLOGIES FOR ABSENCE** were received from : Cllr Martyn Edwards,  
WPC Micky Riggs, Mr John Alcock.

### **224/04-05 SUSPENSION OF MEETING**

There being no members of the public present, the meeting continued without suspension.

### **225/04-05 DECLARATIONS OF INTEREST**

Cllr John Evans declared a pecuniary interest in the request for grant funding for the Rural Bus Service, as a regular passenger and withdrew from the meeting for this item at Minute 230/04-05. Cllr Irene Evans declared an interest in the same item and did not speak to the issue.

### **226/04-05 ANNOUNCEMENTS**

- a. Members noted a letter from the Rotary Club of Newport **attached** at **Appendix 'A'** and directed the Clerk to thank them for their efforts.

- b. The Clerk announced she was holding meetings with Mr Alan Fox, Surveyor at Telford & Wrekin Borough Council with regard to Cemetery land purchase and with SECOM engineers and the Police regarding the CCTV upgrade.
- c. The Clerk informed members of an invitation to an open evening at Waitrose on 1 February 2005 starting at 7.30 p.m.

**227/04-05 MINUTES**

The Minutes of the meeting held on 8 December 2004 were approved as a true record.

**FINANCE**

**228/04-05 Finance Report**

The Finance Report for December 2004, **attached at Appendix 'B'** and the payments therein, were approved / ratified.

**229/04-05 Thank You Letters**

Members noted letters of thanks for grants awarded received from:

- a. Nova United Junior FC
- b. St. Nicholas Church
- c. Newport Age Concern
- d. Telford Women's Refuge

They also noted the thanks of the Newport Regeneration Partnership thanking the Council for its pledge of funding to employ the facilitator in 2005/06.

**230/04-05 Rural Bus Service**

Members considered a request for funding towards meeting the costs of a Whitchurch to Telford (via Newport) mini-bus service as detailed at **Appendix 'C'** and **RESOLVED to award a grant of £1000.**

**CORRESPONDENCE / JOURNALS**

**231/04-05** Members noted receipt of the following correspondence / Journals:

- a. The Standards Board for England – Lobby Groups, Dual-hatted Members and the Code of Conduct – circulated.
- b. The Standards Board for England – Local Investigations held by the Town Clerk.
- c. Local Council Review – January 2005 – circulated.
- d. NALC Legal Update – Freedom of Information Act – circulated. A guide to how this is to be implemented by the Town Council will be issued for discussion at the February meeting.
- e. A Guide to becoming a Quality Council – held by the Town Clerk.
- f. Salopian Recorder – held by the Town Clerk
- g. ASHTAV News – circulated
- h. The Heritage Dynamo – held by the Town Clerk

## **RESOURCES & ADMINISTRATION**

### **232/04-05 Conditions of Service for Clerks of Local Councils**

The new National Agreement negotiated between NALC and SLCC which came into force on 1 January 2005 for implementation of 1 April 2005, **attached at Appendix 'D'** was circulated together with Confidential notes on current scales payable to the Town Clerk and Deputy Town Clerk.

Implementation of the new Agreement will be determined by the Town Council in Confidential Session at the meeting to be held on 9 February 2005.

Members were informed that the Council is compliant in respect of Contracts of Employment, Job Descriptions and Discipline/Grievance Procedures, subject to only minor revisions.

## **COMMUNITY SAFETY**

### **233/04-05 Chairmanship**

Cllr John Evans took the Chair for the remainder of the meeting to address Community Safety Issues.

**234/04-05 Community Safety Committee Meeting – Minutes**

Members noted the Minutes of the meeting held on 6 October 2004, previously circulated.

**235/04-05 Traffic Management**

**a. Bus Stops, High Street, Newport**

Members noted the response from the Borough Council **attached at Appendix 'E'**. The Town Clerk was directed to write to the Borough Council to raise again the issue of a Bus terminus located away from the High Street which should be used for set downs only.

**b. Proposed Traffic Lights – High Street / Stafford Street**

The Town Clerk was directed to write to the Borough Council requesting that the Town Council be fully involved and consulted on proposals to change the traffic controls at the High Street / Stafford Street junction.

**c. Wellington Road, Boughey Road, Granville Road**

It was **RESOLVED** that **Telford & Wrekin Borough Council re-address the issue of pedestrian movements at the junctions and the issue of car access to the High School and Moorfield School.**

**236/04-05 T&W Bug Meeting – Minutes**

Members noted the Minutes of the meeting held on 6 December 2004, **attached at Appendix 'F'**.

**237/04-05 Policing**

The Police will look at their role in the issue of traffic movement around the schools on Wellington Road.

**238/04-05 Street Lighting Programme 2005-06**

Central Contracting will bring forward a suggested sleeving programme to the meeting scheduled for 23 February 2005. The Town Clerk will also obtain costings for the following schemes, should finance become available:

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- a. A review and proposal for lighting at Shuker Close / Broadway.
  - b. A review and proposal for lighting in the alleyways and area of 154-157 Broomfield Close.
  - c. A review and proposal for lighting in Springfields particularly the alleyway by Springfield Stores.
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Signed .....

Dated .....