



NEWPORT (Shropshire) TOWN COUNCIL

Ref: LJ / sfa

8 July 2010

Dear Sir / Madam

I hereby give you notice that there will be a meeting of the **TOWN COUNCIL** at **7.15 p.m.** on **WEDNESDAY 14 July 2010** at **The Guildhall, High Street, Newport.**

Your attendance is requested.

Yours faithfully

L. S. Jakeman
Town Clerk

A G E N D A

1. To receive apologies for absence.
2. To receive Declarations of Interest.
3. To vote to suspend the meeting for up to 30 minutes to take public questions.
4. To receive announcements.
A copy of the Town Mayor & Deputy Town Mayors engagements is **attached.**
5. To confirm the Minutes of the meeting held on 12 May 2010 - **copy attached.**
6. To consider matters arising from the Minutes.

To consider matters as itemised under the following headings:-

7. FINANCE

a. Finance Report

To ratify the Finance Report for June 2010 and approve any payment made - copy **attached.**

b. Bank Reconciliation

To confirm that the balances presented in the May 2010 finance statement have been reconciled against the Bank Statements by a councillor prior to the meeting.

c. Quarterly Budget Sheet

To note the first Quarterly Budget Sheet in municipal year 2010-2011 April to June - copy **attached**.

8. TOWN PLANNING & ECONOMIC DEVELOPMENT

a. Planning & Economic Development Committee Meeting - Minutes.

To note the unsigned Minutes of a meeting held on 9 June 2010 - previously circulated.

b. Public Speaking at Plans Boards

Telford & Wrekin Council has from 23rd June introduced Public Speaking at Plans Board. Documents explaining the changes, "*Guidance note for Town/Parish Councils wards Members on speaking at Plans Board*" and the "*Public Speaking Leaflet*" are **attached** for Members.

Members are required to consider the future implications of representation at Plans Board Meetings and recommend that ability to represent the views of the Town Council be devolved to the Town Clerk and the Chairman of the Planning & Economic Development Committee.

c. Regeneration Partnership

To receive any update from Town Council representatives and the Clerk.

9. ASSOCIATION / NATIONAL ASSOCIATION OF LOCAL COUNCILS (ALC / NALC)

10. EU MATTERS

11. NATIONAL / REGIONAL MATTERS

12. TELFORD & WREKIN COUNCIL

13. COMMUNITY SAFETY

14. LEISURE & ENVIRONMENTAL SERVICES

a. Cemetery Development Services

To consider a report from CDS which identifies the most practicable solution to address the suitability of the cemetery extension for interments prior to submission to the environmental Agency.

b. Newport in Bloom

To note that the Annual Newport in Bloom Competition run by the Town Council will be held W/C 12th July. The Presentation Evening will be held on 17th September at the Cosy Hall. Members will receive an invitation nearer the date.

15. RESOURCES & ADMINISTRATION

a. Review of Standing Orders

The Council is obliged to review its standing orders at least once in its term.

To note a report from the Clerk following a meeting of the working group held on 6th July and receive a copy of a first draft of Standing Orders – copy **attached**.

b. Emergency Committee - during August

To appoint four members to form an emergency committee to deal with issues arising during the August recess. Selected members must be able to sign cheques.

c. Routine Correspondence

To note the list of routine correspondence received during June 2010 -copy **attached**.

Distribution to:

All Town Councillors:
(Ashley, Carter, Forrester, Gratton, Meredith, Nelson, Norton, Scammell, Scott, Stanton, Unwin, Walker).

Mark Pritchard – MP
Sgt. Chris Munro
The Library
The Newport Advertiser
The Shropshire Star
Nova News (e-mail)

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Meeting to be held on

14 July 2010

ADDITIONAL AGENDA

12. TELFORD & WREKIN COUNCIL

a. Minor Local Authority (MLA) Community Governor

Newport Junior School currently have a category on their governing body for a MLA Community Governor nominated by the Parish Council. The current term of office is due to end in October 2010.

Members are requested to nominate a representative for governor to serve for a 4 year term. An Information leaflet issued by Telford & Wrekin explaining the role for prospective governors is **attached** for information.

16. EXCLUSION OF PRESS & PUBLIC

To consider a resolution “that in view of the special nature of the business about to be conducted, (that is consideration of Staffing Appointment) it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw”.
