



Newport (Shropshire) Town Council



The Guildhall, High Street, Newport, Shropshire. TF10 7TX

Miss D.L. Halliday, BSc., Town Clerk.

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Town Mayor: Cllr Glyn Gratton

Ref: DLH/SFA

8 July 2005

Dear Sir/Madam

I hereby give you notice that there will be a meeting of the **TOWN COUNCIL** at **7.00 p.m. on Wednesday 13 July 2005 at The Guildhall, High Street, Newport.**

Your attendance is requested.

Yours faithfully

D. L. Halliday
Town Clerk

AGENDA

1. To receive apologies for absence.
2. To vote to suspend the meeting for up to 30 minutes to take public questions.
3. To receive Declarations of Interest. Members need only declare any interest they may have in items of business on this Agenda.
4. To receive announcements. A list of the Town Mayor's engagements is **attached**.
5. To confirm the Minutes of the meeting held on 8 June 2005 – copy **attached**.
6. To consider matters arising from the Minutes.

To consider matters as itemised under the following headings:

7. FINANCE

a. Finance Report

To approve the Finance Report for June 2005 – to follow.

b. Thank You Letters

A thank you letter has been received from Relate for a grant awarded in June 2005.

c. Grant Application

An application has been received to support a sports drop-in session at the Burton Borough Sports Hall for 16-19 year olds. A copy of the explanatory letter is **attached**.

8. AUDIT 2004-05

a. Internal Auditor's Report

To consider the Internal Auditor's Report to the Council covering the Audit Period 2004/05 – to be distributed at the meeting.

b. End of Year Accounts for Audit

To approve the End of Year Accounts 2004/05 to be submitted to the external auditors, Hacker Young – to be distributed at the meeting.

c. Statement of Assurance

To consider the Town Council's responses to the Statement of Assurance, to be distributed and approved at the meeting by resolution.

d. External Auditors Supplementary Assurances Information

A copy of the supplementary information list for members to note will be distributed at the meeting.

e. Authorisation by Town Mayor and Town Clerk

To formally approve the signing off of the accounts and Statement of Assurance by the Town Mayor and Town Clerk.

f. Re-appointment of Internal Auditor 2005/06

To consider the re-appointment of Mr R. E. Bennett as Internal Auditor for the Financial Year 2005/06.

9. LEISURE & ENVIRONMENTAL SERVICE

a. Public Toilets

There has been a recent spate of vandalism to the public toilets. A full report including costs of repair will be prepared for consideration by the Leisure & Environmental Services Committee as part of the Budget proposals for 2006/07.

b. Shropshire Middle Severn Catchment Abstraction Management Strategy (CAMS)

A consultation leaflet and covering letter from the Environment Agency are **attached** for consideration.

c. Cemetery Land Purchase

The Town Clerk has sealed and authorised the relevant transfer documentation for Land Registry to initiate the formal transfer of land from the Borough Council to the Town Council.

10. TOWN PLANNING & DEVELOPMENT

a. Planning & Economic Development Committee Meeting – Minutes

To note the Minutes of the meeting held on 8 June 2005 – previously circulated.

b. Scrutiny Commission Review into Local & District Centres

To consider the final report prepared by the Borough Council Scrutiny Commission for Environment & Economy together with Minutes from a Cabinet Meeting which considered the report and their response, previously circulated to members on 16 June 2005.