



Newport (Shropshire) Town Council



The Guildhall, High Street, Newport, Shropshire. TF10 7TX

Miss D.L. Halliday, BSc., Town Clerk.

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Town Mayor: Cllr Glyn Gratton

Ref: DLH/SFA

8 July 2005

Dear Sir/Madam

I hereby give you notice that there will be a meeting of the **TOWN COUNCIL** at **7.00 p.m. on Wednesday 13 July 2005 at The Guildhall, High Street, Newport.**

Your attendance is requested.

Yours faithfully

D. L. Halliday
Town Clerk

AGENDA

1. To receive apologies for absence.
2. To vote to suspend the meeting for up to 30 minutes to take public questions.
3. To receive Declarations of Interest. Members need only declare any interest they may have in items of business on this Agenda.
4. To receive announcements. A list of the Town Mayor's engagements is **attached**.
5. To confirm the Minutes of the meeting held on 8 June 2005 – copy **attached**.
6. To consider matters arising from the Minutes.

To consider matters as itemised under the following headings:

7. FINANCE

a. Finance Report

To approve the Finance Report for June 2005 – to follow.

b. Thank You Letters

A thank you letter has been received from Relate for a grant awarded in June 2005.

c. Grant Application

An application has been received to support a sports drop-in session at the Burton Borough Sports Hall for 16-19 year olds. A copy of the explanatory letter is **attached**.

8. AUDIT 2004-05

a. Internal Auditor's Report

To consider the Internal Auditor's Report to the Council covering the Audit Period 2004/05 – to be distributed at the meeting.

b. End of Year Accounts for Audit

To approve the End of Year Accounts 2004/05 to be submitted to the external auditors, Hacker Young – to be distributed at the meeting.

c. Statement of Assurance

To consider the Town Council's responses to the Statement of Assurance, to be distributed and approved at the meeting by resolution.

d. External Auditors Supplementary Assurances Information

A copy of the supplementary information list for members to note will be distributed at the meeting.

e. Authorisation by Town Mayor and Town Clerk

To formally approve the signing off of the accounts and Statement of Assurance by the Town Mayor and Town Clerk.

f. Re-appointment of Internal Auditor 2005/06

To consider the re-appointment of Mr R. E. Bennett as Internal Auditor for the Financial Year 2005/06.

9. LEISURE & ENVIRONMENTAL SERVICE

a. Public Toilets

There has been a recent spate of vandalism to the public toilets. A full report including costs of repair will be prepared for consideration by the Leisure & Environmental Services Committee as part of the Budget proposals for 2006/07.

b. Shropshire Middle Severn Catchment Abstraction Management Strategy (CAMS)

A consultation leaflet and covering letter from the Environment Agency are **attached** for consideration.

c. Cemetery Land Purchase

The Town Clerk has sealed and authorised the relevant transfer documentation for Land Registry to initiate the formal transfer of land from the Borough Council to the Town Council.

10. TOWN PLANNING & DEVELOPMENT

a. Planning & Economic Development Committee Meeting – Minutes

To note the Minutes of the meeting held on 8 June 2005 – previously circulated.

b. Scrutiny Commission Review into Local & District Centres

To consider the final report prepared by the Borough Council Scrutiny Commission for Environment & Economy together with Minutes from a Cabinet Meeting which considered the report and their response, previously circulated to members on 16 June 2005.

c. Local Development Framework / Local Development Scheme

The Borough Council have revised the Local Development Scheme which was adopted in April 2005 to reflect a change in the political process for preparing the Statement of Community Involvement (SCI). The new scheme is effective from 1 July 2005.

A covering letter detailing new consultation procedures and a copy of the changed remit for CSI is **attached**.

11. SHROPSHIRE ASSOCIATION / NATIONAL ASSOCIATION OF LOCAL COUNCILS (SALC / NALC)

a. Local Council Review – July 2005

- to be noted.

12. NATIONAL & REGIONAL GOVERNMENT MATTERS

a. Clean Neighbourhoods & Environment Act 2005

To note a letter from DEFRA – copy **attached**.

b. Waitrose Alleyway

To note a copy letter from Mark Pritchard MP to Waitrose in Newport – copy **attached**.

c. West Midlands @ 2021

- to be tabled

d. Action News – Summer 2005

- to be tabled

e. The Standards Board Newsletter No. 4 – July 2005

- circulated in Local Council Review

13. TELFORD & WREKIN BOROUGH MATTERS

a. Newport Maintenance Advice Project

To consider a letter proposing a pilot project in Newport to develop a maintenance advice service – copy **attached**.

b. Scrutiny Review of Car Parking – June 2005

In the light of the findings of the Review and the possible outcome of the Emergency Meeting of the Borough Council, to consider the need to develop a proactive stance on car parking.

c. Telecommunications Masts

To note a response from the Borough Council copy **attached**.

14. RESOURCES & ADMINISTRATION

a. August Recess – Emergency Committee

To establish an Emergency Committee of 4 Councillors for the period of the August recess.

15. COMMUNITY SAFETY

a. CCTV

Work commences on the upgrade of the CCTV system on Monday 1 August 2005.

b. Rural Transport News letter – Summer 2005

- copy **attached**.

c. Community Safety Committee Meeting – Minutes

To note the Minutes of a meeting held on 22 June 2005 – copy **attached**.

Distribution to:

All Town Councillors:

(Adams, Edwards, Evans I, Evans J, Franks, Flowers, Gratton, Holland, Meredith, Treagust, Unwin, Wiggin).

Cllr Eva Allan – District Councillor

Sgt. Derek Taylor
The Library
The Newport Advertiser
The Shropshire Star
BBC Radio Shropshire
Nova News
Partnership Publishing