



# Newport (Shropshire) Town Council



The Guildhall, High Street, Newport, Shropshire. TF10 7TX  
Miss D.L. Halliday, BSC., Town Clerk.  
© 01952 814338 – Fax: 01952 825353

Town Mayor – Cllr Sally Wiggin

Ref: DLH/SFA

3 February 2005

Dear Sir/Madam

I hereby give you notice that there will be a meeting of the **TOWN COUNCIL** at **7.00 p.m.** on **Wednesday 9 February 2005** at **The Guildhall, High Street, Newport.**

Your attendance is requested.

Yours faithfully

D. L. Halliday  
Town Clerk

## A G E N D A

1. To receive apologies for absence.
2. To vote to suspend the meeting for up to 30 Minutes to take public questions.
3. To receive Declarations of Interest. Members need only declare any interest they may have in items of business on this Agenda.
4. To receive announcements. A list of the Town Mayor's engagements is **attached**.
5. To confirm the Minutes of the meeting held on 12 January 2005 – copy **attached**.
6. To consider matters arising from the Minutes.

To consider matters as itemised under the following headings:

**7. FINANCE**

**a. Finance Report**

To approve the Finance Report for January 2005 – to follow. To also consider transfer of underspent specified capital projects money back into general capital funds.

**b. Thank You Letters**

To note a letter of thanks for pledged grant money in 2005/06 from Newport's Heart of England in Bloom Committee.

**c. Grant Applications**

Details of applications for grants from the Town Council are **attached**. There is £1090.00 available in Section 137 General Grant money and £500.00 available for Youth Grants.

**d. Breast-feeding Support Group**

To consider a letter from Newport's Health Visitors and determine the case for grant funding and also the possible need to press for greater financial assistance from the PCT.

**e. Financial Regulations**

The Town Council has received a copy of a new Model 2 Draft Financial Regulations for consideration for adoption. The Council's current Regulations were adopted in September 2002 as an appendix to Standing Orders and based on the first national model.

The new Model is quite different from the existing format and will require time for the Town Clerk and Finance Officer to compare and contrast and bring forward to the Town Council, it is suggested at the March 2005 meeting.

**f. Annual Risk Assessment Review**

To confirm the Risk Assessment Strategy – copy **attached**.

Royal Sun Alliance have conducted their own review and approved in house measures.