



Newport (Shropshire) Town Council



The Guildhall, High Street, Newport, Shropshire. TF10 7TX
Miss D.L. Halliday, BSc., Town Clerk.
© 01952 814338 – Fax: 01952 825353

Town Mayor – Cllr Sally Wiggin

Ref: DLH/SFA

7 January 2005

Dear Sir/Madam

I hereby give you notice that there will be a meeting of the **TOWN COUNCIL*** at **7.00 p.m. on Wednesday 12 January 2005** at **The Guildhall, High Street, Newport.**

*** This meeting encompasses agenda items relating specifically to the Community Safety Committee and all co-opted / advisory members to this Committee are invited to attend.**

Your attendance is requested.

Yours faithfully

D. L. Halliday
Town Clerk

AGENDA

1. To receive apologies for absence.
2. To vote to suspend the meeting for up to 30 minutes to take public questions.
3. To receive Declarations of Interest. Members need only declare any interest they may have in items of business on this Agenda.
4. To receive announcements. A list of the Town Mayor's engagements is **attached**.
5. To confirm the Minutes of the meetings held on 8 December 2004 – copy **attached**.
6. To consider matters arising from the Minutes.

To consider matters as itemised under the following headings:

7. FINANCE

a. Finance Report

To approve the Finance Report for December 2004 – to follow.

b. Thank You Letters

To note letters of thanks for grants awarded received from:

- (1) Nova United Junior FC
- (2) St. Nicholas Church
- (3) Newport Age Concern
- (4) Telford Women's Refuge

A letter has also been received from the Newport Regeneration Partnership thanking the Council for its pledge of funding to employ the facilitator in 2005/06.

c. Rural Bus Service

To consider a request for £1000 towards meeting the costs of a Whitchurch to Telford (via Newport) mini-bus service as detailed in the letter **attached**.

8. CORRESPONDENCE / JOURNALS

The following correspondence / Journals have been received for members' information:

- a. The Standards Board for England – Lobby Groups, Dual-hatted Members and the Code of Conduct – **copy attached**.
- b. The Standards Board for England – Local Investigations - held by the Town Clerk.
- c. Local Council Review – circulated to members.
- d. NALC Legal Update – Freedom of Information Act – **copy attached**.
- e. A Guide to becoming a Quality Council – held by the Town Clerk.
- f. Salopian Recorder – held by the Town Clerk.
- g. ASHTAV News – 4 copies for circulation.
- h. The Heritage Dynamo – held by the Town Clerk.

9. RESOURCES & ADMINISTRATION

a. Condition of Service for Clerks of Local Councils

A new National Agreement negotiated between NALC & SLCC came into force on 1 January 2005 for implementation on 1 April 2005. This was received after the Budget had been set but does have far-reaching implications financially in terms of new national salary scales. A copy is **attached** for members' information and perusal prior to it being considered in full at the February Town Council meeting.

Notes on current scales payable to the Town Clerk and Deputy Town Clerk and suggested options are also **attached** but remain Confidential to members only.

The Council is compliant in respect of Contracts of Employment, Job Descriptions and Discipline / Grievance Procedures subject to only minor amendments.

10. COMMUNITY SAFETY

Cllr John Evans will take the Chair for this portion of the meeting.

a. Community Safety Committee Meeting – Minutes

To note the Minutes of the meeting held on 6 October 2004 – copy **attached** where not previously circulated.

b. Traffic Management

To receive responses from Telford & Wrekin Borough Council as follows:

- (1) Bus Stops, High Street, Newport – copy **attached**.

To raise any issues for onward transmission to the Borough Council.

c. T&W BUG Meeting – Minutes

To note the Minutes of the meeting held on 6 December 2004 – copy **attached**.

d. Policing

To consider any items to be raised with West Mercia Constabulary.

e. Street Lighting Programme 2005 – 06

Town Clerk to brief members and to take suggestions for small projects for costing. The final programme can then be finalised at the meeting to be held on 23 February 2005.

Distribution to:

All Town Councillors:

(Adams, Edwards, Evans I, Evans J, Franks, Flowers, Gratton, Holland, Meredith, Treagust, Unwin, Wiggin).

Cllr Eva Allan – District Councillor

Sgt. Derek Taylor
The Library

The Newport Advertiser
The Shropshire Star
BBC Radio Shropshire
Nova News
Partnership Publishing

Members of the Community Safety Committee:

Mr Tony Forrester - Accident Prevention
Cllr. Rachel Smith - Church Aston Parish Council
Mrs D. L. Hulme - Clerk
Mrs Frances Harper - Civic Society
Mr Reg Potter – Cycle Touring Organisation
Mr John Alcock – Newport Regeneration Partnership
Mr Neal Roderick - Borough of Telford & Wrekin
PC Dave Parry
WPC Micky Riggs – West Mercia Constabulary
Mr Norman Cooper – Central Network Contracting
