



# NEWPORT (Shropshire) TOWN COUNCIL

The Guildhall, High St, Newport, Shropshire, TF10 7TX

Tel: 01952 814338 Fax: 01952 825353

## MINUTES OF A MEETING

held on

Wednesday 9 December 2009

at

The Guildhall, High Street, Newport

**PRESENT:** Cllrs: Ashley – Deputy Town Mayor  
Carter  
Forrester  
Meredith  
Norton (partial attendance)  
Nelson  
Scott  
Stanton  
Walker  
Unwin

**IN ATTENDANCE:** Mr Jakeman – Town Clerk  
Mrs Atkinson – Assistant to the Clerk

**APOLOGIES FOR ABSENCE** were received from Cllrs: Gratton, Norton, Scammell

### 174/09-10 DECLARATIONS OF INTEREST

There were no declarations of interest.

### 175/09-10 SUSPENSION OF MEETING

There being no members of the public present wishing to raise questions, the meeting continued.

### 176/09-10 ANNOUNCEMENTS

a. A copy of the Town Mayor's & Deputy Mayor's engagements for November 2009 is **attached at Appendix 'A'**.

b. The Clerk advise members that the copies of the latest magazine, Local Council Review had been received today and were available to them.

**177/09-10 MINUTES**

The Minutes of the meeting held on 11 November 2009 were approved as a true record.

**178/09-10 MATTERS ARISING**

**a. Winter Servicing Policy (Item 167/09-10 refers).**

Members agreed to submit the suggestions provided by Cllr Forrester to Telford & Wrekin.

**b. Speed Indicator Devices I(Item 168/09-10).**

Members asked that the Clerk write to Telford & Wrekin Council to confirm the Councils intention to be included in the additional SIDS Programme.

**FINANCE**

**179/09-10 Finance Report**

The Finance Report for November 2009 **attached** at **Appendix 'B'** was approved and the payments therein ratified.

(Clerk's Note: Cllr Norton arrived during this item)

**180/09-10 Bank Reconciliation**

Members noted that a reconciliation of the Bank account statement had been undertaken by Cllr Forrester.

**181/09-10 Budget Report**

Members considered the Budget Report detailed at **Appendix 'C'** and **RESOLVED:**

**a. That the recommendations as detailed below be accepted:**

- (1) Administration - Page 1/1a**
- (2) The Guildhall - Page 2**
- (3) No3/3a High Street – Page 3**
- (4) Cemetery – Page 4/1 and 4/1a**
- (5) Recreation and Amenities (R&A) – Page 4/2**
- (6) R&A Allotments – Page 4/2a**
- (7) Public Toilets – Page 4/3**
- (8) Civic Lighting – Page 4/4**
- (9) Community Safety – Page 5**
- (10) Section 142 – Page 7**

**(11) Debt Burden – Page 8**

**(12) Income – Page 9**

**b. that the recommendations in B2/2009 in relation to charges / fees by the council be accepted as detailed.**

(Clerks note: The table of fees for the cemetery is attached at **Appendix ‘D’**).

**c. that the Finalised Budget statement for 2010/11 be that detailed at Appendix ‘E’.**

**182/09-10 Free Resource – Section 137**

It was **RESOLVED** that in pursuance of the powers conferred by **Section 137 of the Local Government Act 1972 (as amended)** the Town Council approves payments detailed in page 6 of Appendix ‘E’ and listed at:

**LSN 212 to 216**

**LSN 219 to 227**

**Being a total expenditure of £21,500**

**183/09-10 2010/2011 Expenditure**

It was **RESOLVED** that a **Precept requiring Telford & Wrekin Council to pay £409,110 to Newport Town Council, to meet its 2010/11 expenditure, be issued.**

**184/09-10 d. Thank You Letters**

Members acknowledged receipt of thank you letters received for previously awarded grants from:

- a. Boughey Gardens Tennis Club**
- b. The Beaumaris Singers**
- c. Newport Music Club**
- d. Vitalise**
- e. Shropshire Ambulance Service 1<sup>st</sup> Responders for the Tree of light donation**

**185/09-10 Hanley Building Society.**

Members considered that the Hanley building society account should be closed and the balance transferred to the Town Council’s current account and **RESOLVED that:**

**The Town Clerk (Mr Jakeman) and Mrs Atkinson be registered as the signatories for the account for the sole purpose of closing the account and having the balance paid into the Town Council' current account.**

**186/09-10 Tree Survey**

Members noted that the Tree Survey has been commissioned and were informed that its findings would be presented to the Leisure & Environmental Services Committee.

**RESOURCES & ADMINISTRATION**

**187/09-10 a. Routine Correspondence**

Members noted a list of routine correspondence received during November **attached** at **Appendix 'F'**.

**188/09-10 St. George's Day Celebrations**

Cllr Scott briefed members on the subject. Interest had been shown by a number of organisations, in taking part or conducting an event including, Nova Theatre Club, The Folk Club, the Town Crier, the loyal volunteers. A meeting of interested parties was planned for 8pm at the Royal Victoria Hotel on Thursday 17 December. Cllr Scott encouraged other members to become involved and attend the meeting if they were able to.

**Nomination of Trustee (s) – Newport Exhibition Fund/Adams and Perks Charities & Newport Town's or Churchyard Almshouses(Vineyard Rd.)**

**189/09-10 Members RESOLVED to:**

**Confirm the continuing appointment of Mr Malcolm Miles and appoint Cllr Stanton as a new Town Council representative to the Newport Exhibition Fund/Adams and Perks Charities.**

**190/09-10 Members RESOLVED to:**

**Confirm the continuing appointment of Mr John Evans and appoint Cllr Forrester as a new Town Council representative to the Newport Town's or Churchyard Almshouses (Vineyard Rd.)**

**191/09-10 Town Council Meetings**

Members considered whether there was a need to have a separate meeting date for the Planning & Economic Development committee. Cllr Stanton had prepared a proposed format for the year ahead, **attached at Appendix 'G'** and asked that members consider it and provide him with any comments prior to the next town council meeting in order that he can shape a proposal.

**TOWN PLANNING & ECONOMIC DEVELOPMENT**

**192/09-10 Planning & Economic Development Committee Meeting – Minutes**

Members noted the unsigned Minutes of the meeting held on 11 November 2009.

**193/09-10 Telford & Wrekin Local Development Framework – Local Development Scheme & Strategic Housing Land Availability Assessment (LDF & SHLAA)**

Members noted the correspondence from Telford & Wrekin Council, **attached at Appendix 'H'**.

**SHROPSHIRE ASSOCIATION / NATIONAL ASSOCIATION OF LOCAL COUNCILS (SALC / NALC)**

**194/09-10 Training Courses offered by SALC**

Members noted the availability of the 2 courses (Fundamentals for Councillors and Fundamentals of Chairmanship skills), Members should inform the clerk should they wish to participate in the training.

If there was sufficient interest the Clerk was asked to co-ordinate with other local parishes the facilitation of the courses locally.

**TELFORD & WREKIN COUNCIL (TWC) AREA MATTERS**

**195/09-10 A Celebration of Sporting Champions**

Members were reminded of correspondence from Telford & Wrekin regarding, identifying Newport residents (past and present) who had competed in the Olympics or Paralympics or at a National level.

Members agreed to provide details, to the Town Clerk, of anyone known to them who may satisfy the criteria.

## COMMUNITY SAFETY

### 196/09-10 a. Bus Services Scrutiny Review – Draft Report

Members noted the draft report from Telford & Wrekin Council.

### 197/09-10 Street Lighting Upgrading Lanterns to LED

Members considered that reducing energy emissions and costs was desirable. Further investigation would be required and members considered that the topic would be investigated further by the Community Safety Committee in order that an objective review and analysis could be recommended. It was considered inappropriate to change any of the existing lanterns however should a current lantern require replacing then consideration should be given to updating one lantern as a trial.

### 198/09-10 Street Light Maintenance

Members considered the list of works recommended and were of the general opinion that all the required work should be undertaken and **RESOLVED to:**

**Delegate the authority to the Clerk to prioritise the work to be undertaken who should confirm that the work proposed was indeed required.**

Members considered that if indeed there was a requirement to replace a lantern then one should be of the LED variety mentioned in the previous item.

Cllr Forrester volunteered to undertake a review of each of the lanterns detailed in the quote.

(Clerk's note: Cllr Forrester inspected all the lanterns detailed on the 10 December, photographed them and forwarded the images to the Clerk for consideration)

## LEISURE & ENVIRONMENTAL SERVICES

### a. Town Awards

199/09-10 Cllr Ashley volunteered to co-ordinate the Town Awards for 2009 and members approved.

**200/09-10      Recycling Seminar**

Members noted the details of a recycling seminar on 14 December at the Reception Suite at the Civic Offices in Telford.

**201/09-10      EXCLUSION OF PRESS & PUBLIC**

Members **RESOLVED** that in view of the special nature of the business about to be transacted that is to discuss consideration of staffing matters that, it be in the public interest that the press and public be excluded and they were instructed to withdraw.

Signature .....

Date: .....

