



NEWPORT (Shropshire) TOWN COUNCIL

Ref: LJ/sfa

8 April 2010

Dear Sir / Madam

I hereby give you notice that there will be a meeting of the **TOWN COUNCIL** at **7.15 p.m.** on **WEDNESDAY 14 April 2010** at **The Guildhall, High Street, Newport.**

Your attendance is requested.

Yours faithfully

L. S. Jakeman
Town Clerk

A G E N D A

1. To receive apologies for absence.
2. To receive Declarations of Interest.
3. To vote to suspend the meeting for up to 30 minutes to take public questions.
4. To receive announcements. A copy of the Town Mayor's engagements for March – **attached**.
5. To confirm the Minutes of the meeting held on 10 March 2010 - copy **attached**.
6. To consider matters arising from the Minutes.

To consider matters as itemised under the following headings:-

7. FINANCE

a. Finance Report

To ratify the Finance Report for March 2010 – to follow.

b. Bank Reconciliation

To confirm that the balances presented in the February 2010 finance statement have been reconciled against the Bank Statements by Cllr. Roy Scammell prior to the meeting.

c. Quarterly Budget Report

To note the quarterly report relating to budgetary spends to date – to follow.

d. Direct Debits

To approve the list of direct debits set up to meet expenditure during the period 1 April 2010 to 31 March 2011 – to follow.

e. Newport Show

To consider making a grant in the form of sponsorship of the Newport Show this is being held on Saturday 10th July 2010. The Town Council has traditionally taken up the £150 sponsorship package which the Town Clerk will detail at the meeting.

f. Thank You Letters

To note Letters of Thanks for Grants previously awarded by the Town Council received from :

- (1) Newport Troop Shropshire Army Cadet Force
- (2) Newport Cricket Club
- (3) Lilleshall Memorial Hall
- (4) Newport Music Club – *The Club has included two tickets for the event which the Town Council sponsored, and wish for representatives to attend to observe how the money has been spent.*

g. Cemetery Extension

To consider a recommendation from the Leisure & Environmental Services Committee that £2200 be spent on commissioning a detailed costing of mitigating works which will be acceptable to the Environment Agency to allow for future burial ground.

8. NATIONAL / REGIONAL MATTERS

Newport Postal Sorting Office

To consider correspondence between the Town Council and Royal Mail, regarding the situation with Newport Sorting office – copies **attached**.

9. TELFORD & WREKIN COUNCIL (TWC) AREA MATTERS

A518 Newport Prohibition of Right Turn Order 2010

To receive correspondence regarding the prohibition of Right Turn A518 Stafford Road, Newport to Service Road and from Service Road Mere Park to A518 - copy **attached**.

10. COMMUNITY SAFETY

Highway Lighting

To receive correspondence regarding the temporary switching off of certain Telford & Wrekin maintained highway lights – copy **attached**.

LEISURE & ENVIRONMENTAL SERVICES

11. Leisure & Environmental Services Committee - Minutes

a. To Note the unsigned Minutes of a meeting held on 24 March 2010 – copy **attached**.

12. RESOURCES & ADMINISTRATION

a. Routine Correspondence

To note the list of routine correspondence received during March 2010 - copy **attached**.

b. Wedding Charges

To confirm the charges for Wedding/Civil ceremonies in the Guildhall for 2010/2011 – brief **attached** from the Town Clerk.

c. Town Emblem / Flag

To note a brief from the Clerk and to consider the installation and purchase of a flag bearing the town emblem – copy attached.

d. The Shrewsbury & Newport Canals Trust

To receive correspondence (**attached**) on the Restoration of the section of the Newport Canal from the junction with the Shropshire Union Canal to Forton Bridge. To be tabled. Members may wish this item to be considered by the Leisure & Environmental Services Committee for more formal comment.

13. TOWN PLANNING & ECONOMIC DEVELOPMENT

a. Planning & Economic Development Committee Meeting – Minutes

To note the unsigned Minutes of a meeting held on 10 March 2010 – previously circulated.

b. Regeneration Partnership

To note the Minutes of a Regeneration Partnership Meeting held on Tuesday 9th March 2010 – to be tabled.

c. Central Square

To receive any update from the Town Clerk.

14. SHROPSHIRE ASSOCIATION / NATIONAL ASSOCIATION OF LOCAL COUNCILS (SALC / NALC)

Training Courses

To note a list of training courses – copy **attached** provided by SALC and to consider nominations to attend a course on HMRC and External Audit on 29 April 2010.

15. EU MATTERS

16. EXCLUSION OF PRESS & PUBLIC

To consider a resolution *“that in view of the special nature of the business about to be conducted, (that is consideration of cost and prices of the CCTV extension & Staffing Matters) it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw”*.

Distribution to:

All Town Councillors:
(Ashley, Carter, Forrester, Gratton, Meredith, Nelson, Norton, Scott, Scammell, Stanton, Unwin, Walker).
Mark Pritchard – MP
Sgt. Chris Munro
The Library
The Newport Advertiser
The Shropshire Star
Nova News (e-mail)