



NEWPORT (Shropshire) TOWN COUNCIL

The Guildhall, High St, Newport, Shropshire, TF10 7TX

Tel: 01952 814338 Fax: 01952 825353

Ref: LJ/sfa

4 March 2010

Dear Sir / Madam

I hereby give you notice that there will be a meeting of the **TOWN COUNCIL** at **7.15 p.m.** on **WEDNESDAY 10 March 2010** at **The Guildhall, High Street, Newport.**

Your attendance is requested.

Yours faithfully

L. S. Jakeman
Town Clerk

A G E N D A

1. To receive apologies for absence.
2. To receive Declarations of Interest.
3. To vote to suspend the meeting for up to 30 minutes to take public questions.
4. To receive announcements. A copy of the Town Mayor's & Deputy Town Mayors engagements for February – **attached**.
5. To confirm the Minutes of the meeting held on 10 February 2010 - copy **attached**.
6. To consider matters arising from the Minutes.

To consider matters as itemised under the following headings:-

7. **FINANCE**

a. **Finance Report**

To ratify the Finance Report for February 2010 – copy **attached**.

b. Bank Reconciliation

To confirm that the balances presented in the January 2010 finance statement have been reconciled against the Bank Statements etc. by a councillor prior to the meeting.

c. Thank You Letters

To note Letters of Thanks for Grants previously awarded by the Town Council received from :

- (1) The Dalens
- (2) Guild guiding – Newport

d. Members Allowance

To confirm the intention of Cllr Scott to claim his pro-rata annual allowance.

e. External Audit

Following on from the 'other' recommendation of the external auditor it will be necessary to form a working group to review the effectiveness of the internal audit.

8. TELFORD & WREKIN COUNCIL (TWC) AREA MATTERS

a. Adoption of the parish Charter

To acknowledge receipt of a certificate recognising the adoption of the Parish Charter.

9. COMMUNITY SAFETY

Community Safety Committee Meeting – Minutes

- a. To Note the unsigned Minutes of a meeting held on 24 February 2010 – copy **attached**.

10. LEISURE & ENVIRONMENTAL SERVICES

11. RESOURCES & ADMINISTRATION

a. Routine Correspondence

To note the list of routine correspondence received during February 2010 -copy **attached**.

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b. Renewal of Licence as an Approved Premise for Civil Ceremonies

To consider renewing the licence which expires on 20 June 2010 for a 3 year period at a cost of £725.00. (8 wedding held in 2009)

(Clerks report previously circulated to Members).

c. Town Emblem / Flag

To note a brief from the Clerk and to consider the installation and purchase of a flag bearing the town emblem.

d. St. Georges Day Celebrations

To receive any update from Cllr Scott

12. TOWN PLANNING & ECONOMIC DEVELOPMENT

a. Planning & Economic Development Committee Meeting – Minutes

To note the unsigned Minutes of a meeting held on 10 February 2010 – previously circulated.

b. Regeneration Partnership

To receive any updates regarding Victoria Park regeneration.

13. SHROPSHIRE ASSOCIATION / NATIONAL ASSOCIATION OF LOCAL COUNCILS (SALC / NALC)

14. EU MATTERS

15. NATIONAL / REGIONAL MATTERS

16. EXCLUSION OF PRESS & PUBLIC

To consider a resolution *“that in view of the special nature of the business about to be conducted, (that is consideration of nomination of Town Council special recognition Town Award) it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw”*.

Distribution to:

All Town Councillors:

(Ashley, Carter, Forrester, Gratton, Meredith, Nelson, Norton, Scott, Scammell, Stanton, Unwin, Walker).

Mark Pritchard – MP

Sgt. Chris Munro

The Library

The Newport Advertiser

The Shropshire Star

Nova News (e-mail)