



NEWPORT (Shropshire) TOWN COUNCIL

The Guildhall, High St, Newport, Shropshire, TF10 7TX

Tel: 01952 814338 Fax: 01952 825353

Ref: LJ/sfa

4 February 2010

Dear Sir / Madam

I hereby give you notice that there will be a meeting of the **TOWN COUNCIL** at **7.15 p.m.** on **WEDNESDAY 10 February 2010** at **The Guildhall, High Street, Newport.**

Your attendance is requested.

Yours faithfully

L. S. Jakeman
Town Clerk

A G E N D A

1. To receive apologies for absence.
2. To receive Declarations of Interest.
3. To vote to suspend the meeting for up to 30 minutes to take public questions.
4. To receive announcements. A copy of the Town Mayor's & Deputy Town Mayors engagements for December – **attached**.
5. To confirm the Minutes of the meeting held on 13 January 2010 - copy **attached**.
6. To consider matters arising from the Minutes.

To consider matters as itemised under the following headings:-

7. **FINANCE**

a. **Finance Report**

To ratify the Finance Report for January 2010 – copy **attached**.

b. Bank Reconciliation

To confirm that the balances presented in the January 2010 finance statement have been reconciled against the Bank Statements etc. by a councillor prior to the meeting.

c. External Audit

To note receipt of the annual return and the comments of the external auditor. The return has been on public display in the window of the Guildhall from 27 January 2010.

d. Grant Applications

Details of applications for grants requested from the Town Council are **attached**. There is £1115.50 Available in Section 137 General Grants, £800 available in Section 19 grants and £500 available in Youth Grants. Applications received after the issue of this Agenda may be tabled.

e. Bank Account – Simple Servicing Authority

To consider a recommendation that limited electronic access to the Town Council Bank Account be approved.
See **attached** brief from the Clerk.

8. COMMUNITY SAFETY

a. High Street Parking

To note correspondence from West Mercia Police regarding measures to be taken to alleviate High Street Parking issues – copy **attached**.

9. LEISURE & ENVIRONMENTAL SERVICES

a. Leisure & Environmental Services Committee Meeting – Minutes

To Note the unsigned Minutes of a meeting held on 27 January 2010 – copy **attached**.

b. Public Toilet

To note a report – copy **attached** where not previously circulated.

c. Christmas Lights 2009

To review the Christmas lighting display for 2009.

d. High Street Regeneration – Christmas Lighting Poles

To consider a resolution to, look at alternative fixing points for the Christmas lights on the High Street.

Following the regeneration consultation, the removal of 'clutter' was identified as being desirable (including the large black Christmas lighting poles erected and owned by Newport Town Council).
Cllr Gratton to brief.

e. Tree Survey

To note the report on the Tree Survey recently undertaken (**electronic copies have been previously circulated and a hard copy will be available at the meeting**).

f. St. Nicholas Churchyard

To consider any items pertaining to the St. Nicholas Church yard grounds maintained by Newport Town Council.

g. Victoria Park Benches

To consider the resiting of the 6 Benches currently in use at Victoria Park, to other locations. Cllrs are requested to make recommendations of suitable areas. Cllr Gratton to brief.

10. RESOURCES & ADMINISTRATION

a. Routine Correspondence

To note the list of routine correspondence received during January 2010 – copy **attached**.

b. Annual Town Awards

To receive any update from Cllr Ashley.

c. St. Georges Day Celebrations

To receive any update from Cllr Scott.

d. Town Council Meetings

To confirm the proposed Meeting dates for Municipal Year 2010 /2011 – copy **attached**.

11. TOWN PLANNING & ECONOMIC DEVELOPMENT

a. Planning & Economic Development Committee Meeting – Minutes

To note the unsigned Minutes of a meeting held on 13 January 2010 – previously circulated.

b. Central Square Night Club

To received any update.

c. Newport Regeneration Partnership

To receive any updates.

12. SHROPSHIRE ASSOCIATION / NATIONAL ASSOCIATION OF LOCAL COUNCILS (SALC / NALC)

a. To consider and note the following correspondence received from SALC:

(1) Explanatory Letter and draft constitution consultation – copy **attached**.

(2) Satisfaction Survey – copy **attached**.

(3) Training Events – copies **attached**.
The Clerk will record those Cllrs wishing to attend.

(4) Information sheet and order form for new edition of
The Parish Councillor's Guide.

(5) Buckingham Palace Garden Parties 2010 nomination form.

b. NALC Legal Briefing

Legal Briefing L17-08 Level of Burial Fees (England)

To be tabled.

13. EU MATTERS

14. NATIONAL / REGIONAL MATTERS

15. TELFORD & WREKIN COUNCIL (TWC) AREA MATTERS

16. EXCLUSION OF PRESS & PUBLIC

To consider a resolution “that in view of the special nature of the business about to be conducted, (that is consideration of Staffing Issues) it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw”.

Distribution to:

All Town Councillors:
(Ashley, Carter, Forrester, Gratton, Meredith, Nelson, Norton, Scott,
Scammell, Stanton, Unwin, Walker).
Mark Pritchard – MP
Sgt. Chris Munro
The Library
The Newport Advertiser
The Shropshire Star
Nova News (e-mail)