



# **NEWPORT (Shropshire) TOWN COUNCIL**

The Guildhall, High St, Newport, Shropshire, TF10 7TX

Tel: 01952 814338 Fax: 01952 825353

## **MINUTES THE ANNUAL MEETING**

**held on**  
**Wednesday 13 May 2009**  
**at**  
**The Guildhall, High Street, Newport**

**PRESENT:** Cllrs: Stanton – Town Mayor  
Scammell – Deputy Town Mayor  
Ashley  
Forrester  
Gratton  
Meredith  
Nelson  
Norton  
Unwin  
Walker

**IN ATTENDANCE:** Mr Jakeman – Town Clerk

**APOLOGIES FOR ABSENCE** were received from Cllr Carter

**01/09-10      DECLARATIONS OF INTEREST**

There were no declarations of interest.

**02/09-10      ELECTION OF TOWN MAYOR**

Cllr Roy Scammell was duly elected to serve as Town Mayor for the Municipal Year 2009/10 and following a Declaration of Acceptance of Office chaired the remainder of the meeting.

**03/09-10      ELECTION OF DEPUTY TOWN MAYOR**

Cllr Dan Ashley was duly elected as Deputy Town Mayor for the Municipal Year 2009/10.

**04/09-10      APPOINTMENT OF STANDING COMMITTEES**

a. Cllr Stanton proposed that the number of members on the staffing committee be brought in line with the other standing committee (from 3 to 5 plus the Mayor and Deputy Mayor). The motion was not carried.

b. Accepting that the Town Mayor and Deputy Town Mayor are by their appointments ex-officio members of all Standing Committees, nominations and volunteers were received and committees formed as follows:

**Community Safety Committee**

Cllrs Nelson, Forrester and Norton volunteered to serve as members on the committee.

Membership:

- Cllr Scammell
- Cllr Ashley
- Cllr Nelson
- Cllr Forrester
- Cllr Norton
- 2 VACANCIES remaining

**Leisure & Environmental Services Committee**

Cllrs Nelson, Gratton, Meredith and Walker volunteered to serve as members of the committee.

Membership:

- Cllr Scammell
- Cllr Ashley
- Cllr Nelson
- Cllr Gratton
- Cllr Meredith
- Cllr Walker
- 1 VACANCY remaining

**Planning & Economic Development**

Cllrs Nelson, Gratton, Stanton and Walker volunteered to serve as members of the committee.

Membership:

- Cllr Scammell
- Cllr Ashley
- Cllr Nelson
- Cllr Walker
- Cllr Gratton
- Cllr Stanton
- 1 VACANCY remaining

### **Staffing Committee**

Cllrs Gratton, Norton and Stanton volunteered to serve as members of the committee:

Membership:

Cllr Scammell  
Cllr Ashley  
Cllr Stanton  
Cllr Gratton  
Cllr Norton

### **05/09-10 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**

The following appointments to outside bodies were made:

- a. Wrekin Area Committee (of SALC) 2 members**  
**Cllr Unwin and Cllr Scammell**
- b. Police Community Consultative Committee 1 member**  
**Cllr Forrester**
- c. Wrekin & District Sports Advisory Committee 2 members**  
**Cllr Ashley and Cllr Norton**
- d. Citizens Advice Bureau 1 member**  
**Cllr Nelson**
- e. Newport Regeneration Partnership 2 members**  
**Cllr Gratton and**  
**Cllr Nelson (with Cllr Nelson as the primary voting member)**
- f. Newport Youth Café 1 member**  
**Cllr Ashley**
- g. Newport Cottage Care Centre Management Cmt. 1 member**  
**Cllr Walker**
- h. Cosy Hall Management Committee 1 member**  
**Cllr Stanton**
- j. Telford & Wrekin Voluntary & Community Forum 1 member**  
**Cllr Scammell**
- k. Burton Borough Sports Hall Management Group 1 member**  
**Cllr Unwin**
- m. Burton Borough Studio Management Group 1 member**  
**Cllr Ashley**

n. **Rural Transport User Group** 1 member  
Cllr Norton

**06/09-10      SUSPENSION OF MEETING**

a. It was **RESOLVED to suspend the meeting to take questions from the Public.**

Mr Hobson of Meadow View Road complemented the Town Council for the recent edition of the Town Newsletter.

**07/0910      ANNOUNCEMENTS**

A copy of the Town Mayor's & Deputy Town Mayor's engagements for April and May is **attached at Appendix 'A'**

**08/0910      MINUTES**

The Minutes of the meeting held on 8 April 2009 were approved as a true record.

**09/09-10      MATTERS ARISING FROM THE MINUTES**

There were no matters arising.

**FINANCE**

**10/09-10      Finance Report**

a. The Finance Reports for March 2009 and April 2009 **attached at appendix 'B'** and were approved and the payments therein ratified (other than the payments referred to in the March Meeting ser no 261/08-09 refers).

b. The Clerk was asked to explain the reason for a large balance being held in the current account.  
The Clerk agreed to report back.

**11/09-10      Members Allowances**

The following Members confirmed their intention to claim the annual councillor's allowance:

Cllrs: Gratton  
Meredith  
Nelson  
Norton  
Stanton

Cllrs Scammell and Ashley will receive their respective allowances as Mayor and Deputy Mayor.

**COMMUNITY SAFETY**

**12/09-10 Community Safety Committee Meeting – Minutes**

Members noted the unsigned Minutes of a Community Safety Committee Meeting held on 22 April 2009.

**13/09-10 New Works Street Lighting**

Members **RESOLVED to: implement the new works at the following Lamp Numbers 178 and 179 Cornell Lea, 435 Oak Avenue and an additional light at Adams Crescent.**

**RESOURCES & ADMINISTRATION**

**14/09-10 Routine Correspondence**

Members noted the list of routine correspondence received during April 2009 – List **attached at Appendix 'C'**

**15/09-10 Citizens Advice Bureau (CAB)**

Members noted a report on the current activity of the CAB prepared by Cllr Brenda Flowers the Town Council representative.

**TOWN PLANNING & ECONOMIC DEVELOPMENT**

**16/09-10 Planning & Economic Development Committee Meeting-Minutes**

Members noted the unsigned Minutes of a meeting held on 8 April 2009

**17/09-10 SHROPSHIRE ASSOCIATION / NATIONAL ASSOCIATION OF LOCAL COUNCILS (SALC / NALC)**

Nil

**18/09-10 EU MATTERS**

Nil

**19/09-10 NATIONAL / REGIONAL MATTERS**

Nil

## TELFORD & WREKIN COUNCIL (TWC) AREA MATTERS

### 20/09-10 Regeneration Partnership

Members received an update from Cllrs Gratton & Nelson as representatives on the Regeneration Partnership. Members were informed that at a meeting of the regeneration partnership, on the previous night, that the initial analysis of the results or the recent consultation exercise were considered.

All 4 projects (The Canal, Victoria Park, Central Square and The High Street) had met with approval from the public and that no other project had been raised as an alternative. Some more detailed costings were needed regarding specific elements of the projects. However, it was envisaged that work would be carried out from about the end of the summer through until the beginning of next year.

Cllr Meredith enquired about the issue of the 'bus build-out' in the High Street which has been reported as 'to be removed in the summer'. The Clerk was directed to write to the Telford & Wrekin Borough Cabinet Member for Regeneration for some detail on the proposal and the likely time-scales.

### 21/09-10 EXCLUSION OF PRESS & PUBLIC

It was **RESOLVED** that in view of the special nature of the business about to be transacted (that is consideration of the public lighting contract) it was advisable in the public interest that the press and public be temporarily excluded

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Signed .....

Dated .....