



NEWPORT (Shropshire) TOWN COUNCIL

The Guildhall, High St, Newport, Shropshire, TF10 7TX

Tel: 01952 814338 Fax: 01952 825353

MINUTES OF A MEETING

held on

Wednesday 9th September 2009

at

The Guildhall, High Street, Newport

PRESENT: Cllrs: Scammell – Town Mayor
Ashley – Deputy Town Mayor
Carter
Forrester
Gratton
Nelson
Norton
Scott
Stanton
Walker
Unwin

IN ATTENDANCE: Mr Jakeman – Town Clerk

APOLOGIES FOR ABSENCE were received from Cllr. Meredith

101/09-10 DECLARATIONS OF INTEREST

Cllrs Scammell and Walker declared an interest in item 7(d) Grants, both are on the board of Crossroads Carers.

Cllr Stanton declared an interest in item 7 (d) Grants, business association with Forton Cricket Club applicant.

102/09-10 SUSPENSION OF MEETING

It was **RESOLVED** to suspend the meeting to take questions from the Public. Mr Hobson of Meadow View Road asked if the Town Council should make a statement following the publication of an article in the Newport Advertiser relating to the Deputy Town Clerk. The Town Clerk advised that the allegations made or implied were currently under investigation and it was inappropriate to comment until the investigation was complete.

103/09-10 ANNOUNCEMENTS

A copy of the Town Mayor's engagements for July & August 2009 is **attached at Appendix 'A'**.

Cllr Gratton informed members that Newport had been awarded a 'Gold and Town Category winner in the recent Heart of England in Bloom competition for a sixth consecutive time. Cllr Gratton asked that the Clerk write to the Chairman of the Newport in Bloom committee to congratulate them on their efforts and results.

104/09-10 MINUTES

The Minutes of the meeting held on 8 July 2009 were approved as a true record.

105/09-10 MATTERS ARISING FROM THE MINUTES

a. Allotment Provision (item 78/09-10 refers)

Telford & Wrekin Council has advised that results of survey and assessment of Allotment provision have been received. The results are being analysed and a full report is planned for distribution by the end of the year.

b. Civic Sunday (item 82/09-10 refers)

Sunday 27 June 2010 has been confirmed as the date for next year's Civic Sunday.

c. Town Guide

The Clerk advised that work was still ongoing with the publishers.

**FINANCE
106/09-10**

Finance Report

a. The Finance Reports for July 2009 and August 2009 **attached at Appendix 'B'** were approved and the payments therein ratified.

b. Members noted that there were a number of payments with regard to the Easy Access Allotment and were concerned that the spend may have exceeded the budget. The Clerk was asked to investigate and report back.

c. Cllr Gratton asked for an explanation for the provision of £1100 for 'telephone' in earmarked funds.

- 107/09-10 The Clerk would investigate and report back.
Quarterly Budget Spend
- Members noted the Quarterly Budget Spend **attached** at **Appendix 'C'**.
- 108/09-10 **Thank You Letters**
- Members acknowledged receipt of thank you letters received for previously awarded grants from:
- (1) 2nd Church Aston Cubs & Beavers
 - (2) Severn Hospice
 - (3) The Saturday Club
 - (4) Newport Cottage Care Centre
- 109/09-10 **Grants**
- Members considered applications for grants detailed at **appendix 'D'** and **RESOLVED:**
- a. **To award Section 137 Grants as follows:**
- | | £ | CDA* |
|-------------------------------------|---------------|----------|
| Crossroad Cares - Shropshire | 200.00 | n |
| Church Aston Thursday Club | 100.00 | n |
| No Panic | 200.00 | n |
- b. **To award a Section 19 Grant as follows:**
- | | | |
|----------------------------|---------------|----------|
| Forton Cricket Club | 500.00 | + |
|----------------------------|---------------|----------|
- c. **To Award Youth Grants as follows:**
- | | | |
|-------------------------------|---------------|----------|
| Donnington Boxing Club | 200.00 | + |
|-------------------------------|---------------|----------|
- *CDA Crime and Disorder Act
n = neutral impact
+ = positive impact
- 110/09-10 **Training Course**
- Members considered a request from the Mayor Cllr Roy Scammell for funding to attend the National Association of Local Councils Leadership Academy training course. Members **RESOLVED: To approve expenditure from balances of £808.45**

EU MATTERS

Nil

NATIONAL / REGIONAL MATTERS

Nil

TELFORD & WREKIN COUNCIL (TWC) AREA MATTERS

111/09-10 Farmers Market

Cllr Eric Carter briefed Members on Telford & Wrekin Council's proposals for a Farmers Market. Members welcomed this initiative and looked forward to receiving a formal proposal to consider.

112/09-10 Regeneration Partnership

Members received a verbal update from Cllr Nelson regarding the ongoing projects. Plans were being finalised and it was hoped that the final proposal would be made to the public in the near future.

COMMUNITY SAFETY

113/09-10 Traffic Wardens

The Town Clerk briefed Members on correspondence and dialogue with the Chief Superintendent. Members were advised that the Clerk would collate a précis of the correspondence received and report to the Community Safety Committee to monitor the situation.

LEISURE & ENVIRONMENTAL SERVICES

114/09-10 Newport Heritage and Tourism Information Centre

Cllr Nelson briefed Members on undertaking a feasibility study into the provision of a Heritage/Tourist information centre in Newport. Members asked that Cllr Nelson undertake an initial feasibility study.

RESOURCES & ADMINISTRATION

115/09-10 Routine Correspondence

Members noted a list of routine correspondence available for viewing in the Read Folder **attached** at **Appendix 'E'**

- 116/09-10 United Charities and Church Charities**
- Members **RESOLVED to: Nominated Cllr Roy Scammell to serve as a Trustee on behalf of the Town Council on the above charity.**
- 117/09-10 Town Emblem / Flag**
- The Clerk advised that while he had some initial costings for a flag (circa £300) some further investigation was required regarding planning permission.
- 118/09-10 Civic Ceremony for the Burton Borough Band**
- Cllr Scammell suggested that the Town Council look into holding a civic ceremony to celebrate the achievements of the Burton Borough Band. Cllr Scammell agreed to research the matter and produce a way forward.

TOWN PLANNING & ECONOMIC DEVELOPMENT

- 119/09-10 Planning & Economic Development Committee Meeting-Minutes**
- Members noted the unsigned Minutes of a meeting held on 8 July 2009, also a Meeting of the Emergency Committee held on 19 August 2009. copies **attached** at **Appendix 'F'**.
- 120/09-10 Association of Train Operators (ATOC)**
- Members noted the response the correspondence.

SHROPSHIRE ASSOCIATION / NATIONAL ASSOCIATION OF LOCAL COUNCILS (SALC / NALC)

- 121/09-10 SALC Training Course – “Councillor Next Steps”**
- The following Member was nominated to attend the course :
- Cllr Glyn Gratton – Shrewsbury 17th September.
- 122/09-10 SALC Training Course**
- Members noted further correspondence received from SALC / NALC.

123/09-10

EXCLUSION OF PRESS & PUBLIC

Members **RESOLVED** that in view of the special nature of the business about to be transacted that is to confirm the Minutes of Special Meetings held on Tuesday 14 July 2009 and Tuesday 29 July 2009, that it be in the public interest that the press and public be excluded and they were instructed to withdraw.

Signed

Dated

Newport Town Council
Meeting
Wednesday 9th September 2009

124/09-10 Minutes

The Minutes of Special Meetings held on Tuesday 14 July 2009 and Tuesday 29 July 2009 were approved as a true record.

125/09-10 Matters Arising

There were no Matters arising.

126/09-10 Publication of Minutes

Members considered that both sets of Minutes should be made public. Members **RESOLVED to distribute the Minutes of the meeting held on 29 July 2009 and that subject of the approval of Telford & Wrekin Council the Minutes of a meeting held on 14 July 2009 be made public.**

Signed

Dated