



NEWPORT (Shropshire) TOWN COUNCIL

The Guildhall, High St, Newport, Shropshire, TF10 7TX

Tel: 01952 814338 Fax: 01952 825353

Ref: LJ/sfa

3 December 2009

Dear Sir / Madam

I hereby give you notice that there will be a meeting of the **TOWN COUNCIL** at **7.15 p.m.** on **WEDNESDAY 9th December 2009** at **The Guildhall, High Street, Newport.**

Your attendance is requested.

Yours faithfully

L. S. Jakeman
Town Clerk

A G E N D A

1. To receive apologies for absence.
2. To receive Declarations of Interest.
3. To vote to suspend the meeting for up to 30 minutes to take public questions.
4. To receive announcements. A copy of the Town Mayor's & Deputy Town Mayors engagements for November – **attached**.
5. To confirm the Minutes of the meeting held on 11 November 2009 - copy **attached**.
6. To consider matters arising from the Minutes.

To consider matters as itemised under the following headings:-

7. **FINANCE**

a. **Finance Report**

To ratify the Finance Report for November 2009 – copy **attached**.

b. Bank Reconciliation

To note that Cllr Forrester has reconciled the balances presented in the October 2009 finance report with the bank statements and pass books.

c. Budget Report

A report on the budget for 2010/2011, prepared following the meeting on 25 November 2009, is **attached** for adoption at this meeting.

The procedure detailed below should be followed when dealing with this report:

- (1)** The Town Mayor will call for a mover and seconder for each of the recommendations in turn.
- (2)** The proposition having been moved and seconded, the Town Mayor will invite any amendment and then put these and the Budget recommendations to the vote.

Note: The Town Mayor may deal in the following way with the recommendations as he considers appropriate:

- a. One at a time.
- b. Taking Each Budget page separately.
- c. Altogether at the end of the exercise.

(3) The “Free Resource”

When moving the sums of money to be awarded as grant/special projects (section 137-page 6) the RESOLUTION should take the following format:

“It is RESOLVED that in pursuance of the powers conferred by Section 137 of the Local Government Act 1972 (as amended) the Council approves the payment of the sum of £__x__ in respect of General Grants, £__x__ in respect of Youth Projects etc., thereby itemising each individual item included under section 137 on Page 6.

(4) Precept

When moving the Precept, the RESOLUTION should take the following format:

“It is RESOLVED that a Precept requiring the Telford & Wrekin Council to pay £__x__ to Newport Town Council to meet its 2010/2011 expenditure, be issued.

d. Thank You Letters

To note Letters of Thanks for Grants previously awarded by the Town Council received from :

- (1) Boughey Gardens Tennis Club
- (2) Beaumaris Singers
- (3) Newport Music Club

e. Hanley Building Society

To consider closing the Hanley Building Society Account and transfer the balance to the current account.

f. Tree Survey

Terry Marchant, Forester and Arborist Services have been instructed to carry out the comprehensive Tree Survey of the Cemetery and St. Nicholas Church Yard the work started on Monday 30 November 2009.

8. RESOURCES & AMINISTRATION

a. Routine Correspondence

To note the list of routine correspondence received during November 2009 – copy **attached**.

b. St. Georges Day Celebrations

To consider any update from Cllr Scott.

**c. Nomination of Trustee (s) –
Newport Exhibition Fund/Adams and Perks Charities and
Newport Town's or Churchyard Almshouses (Vineyard Road)**

To consider nominating representative(s) Trustees. Two positions require nominations.

The Newport Exhibition Fund is a charity that meets once a year to grant funding to Newport students who are going on to further education.

There have, traditionally, been 3 representatives nominated by Newport Town Council. A vacancy exists following the death of Mr George Franks. (Mr Malcolm Miles, term ends this month; he has expressed a willingness to continue. Mr John Evans, term ends in May 2012).

The Almshouses Charity meets once a year to discuss the maintenance and accounts of the 4 Alms houses in Vineyard Road.

Newport Town's Almshouses has 2 representatives nominated by Newport Town Council; Mr John Evans has expressed his willingness to continue, another nomination is however required.

d. Town Council Meetings

To consider changing the frequency, dates and times of Town Council meetings. Following discussion at recent planning committee meetings, it has been suggested that there is insufficient time available to discuss planning and economic development issues in the current time table.

9. TOWN PLANNING & ECONOMIC DEVELOPMENT

a. Planning & Economic Development Committee Meeting – Minutes

To note the unsigned Minutes of a meeting held on 11 November 2009 – previously circulated.

b. Telford & Wrekin Local Development Framework – Local Development Scheme & Strategic Housing Land Availability Assessment (LDF & SHLAA)

To note the **attached** e-mailing (previously circulated to Cllrs),

10. SHROPSHIRE ASSOCIATION / NATIONAL ASSOCIATION OF LOCAL COUNCILS (SALC / NALC)

To note details of Training Courses offered by SALC copy **attached** and consider whether to co-ordinate training with other local councils.

(Note: An indication from members of their willingness to attend and proposed suitable dates is requested).

11. EU MATTERS

12. NATIONAL / REGIONAL MATTERS

13. TELFORD & WREKIN COUNCIL (TWC) AREA MATTERS

a. A Celebration of Sporting Champions

To note correspondence previously circulated to members, and to recommend any suggested names of Newport Sports Champions that Members are aware of.

14. COMMUNITY SAFETY

a. Bus Services Scrutiny Review – Draft Report

To be tabled – (Cllrs should have received this document by e-mail, if not, a hard copy is available in the Guildhall).

b. Street Lighting Upgrading Lanterns to LED

To consider correspondence from E-on Energy Services – copy **attached** (in response to a request from Cllr Scott) to update the type of lanterns used. As lamps are *identified for* replacement the new type could be installed.

c. Street Light Maintenance

To consider a quote from E-on Energy Services – copies **attached** regarding proposed maintenance and also identify priorities, or delegate responsibility to prioritise to the Town Clerk.

15. LEISURE & ENVIRONMENTAL SERVICES

a. Town Awards

To request a volunteer to co-ordinate this years Town Awards. To include identifying potential sponsors, forming the awards committee and design of trophies.

b. Recycling Seminar

To receive an invitation to attend an information seminar on Recycling – copy **attached**.

16. EXCLUSION OF PRESS & PUBLIC

To consider a resolution “that in view of the special nature of the business about to be conducted, (that is consideration of staffing matters) It is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw”.

Distribution to:

All Town Councillors:

(Ashley, Carter, Forrester, Gratton, Meredith, Nelson, Norton, Scott, Scammell, Stanton, Unwin, Walker).

Mark Pritchard – MP

Sgt. Chris Munro
The Library
The Newport Advertiser
The Shropshire Star
Nova News (e-mail)