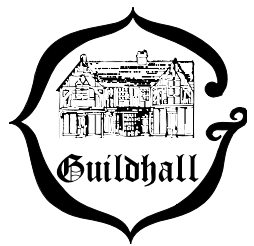


Newport (Shropshire) Town Council



The Guildhall, High Street, Newport, Shropshire. TF10 7TX
Miss D.L. Halliday, BSc., Town Clerk.
© 01952 814338 – Fax: 01952 825353

Town Mayor: Cllr Glyn Gratton

Ref: JP/sfa

7 May 2008

Dear Member

I hereby give you notice that the **ANNUAL MEETING** of the **TOWN COUNCIL** will be held at **7.00 p.m.** on **WEDNESDAY 14 MAY 2008** at **The Guildhall, High Street, Newport.**

Your attendance is requested.

Yours faithfully

Jayne Parnham
Acting Town Clerk

A G E N D A

1. To receive apologies for absence.
2. To receive Declarations of Interest.
3. To elect the Town Mayor to serve for the municipal year 2008/2009.

Notes on voting:

- a. Standing Order No. 9 provides that voting shall be by a show of hands, or, if two or more members so request, by signed ballot.
- b. Standing Order No. 38 provides that where more than two persons have been nominated for any position to be filled by the Council and of the votes given there is not an absolute majority in favour of one person, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken, and so on until a majority of votes is given in favour of one person.
4. The duly elected Town Mayor will make a Declaration of Acceptance of Office and chair the remainder of the meeting.
5. To elect the Deputy Town Mayor to serve for the Municipal Year 2008/2009 (see notes on voting at Item 3).

6. To appoint 5 members to each of the Town Council's Standing Committees as follows:
 - a. Community Safety
 - b. Leisure & Environmental Services
 - c. Planning & Economic Development

Note:

The Town Mayor and Deputy Town Mayor are by their appointments ex-officio members of all standing committees.

7. To appoint representatives to serve on various outside bodies for the municipal year 2008/2009.
8. To receive announcements. A copy of the Town Mayor's engagements is **attached**.
9. To confirm the Minutes of the meetings held on 9 April 2008 & 23 April 2008 - **copies attached**.
10. To consider matters arising from the Minutes.

To consider matters as itemised under the following headings:-

11. FINANCE

- a. **Finance Report** - to follow.
- b. **Thank You Letters**

To note thank you letters, for Grants awarded made as follows:

- (1) PCAS
- (2) Newport Loyal Volunteers
- (3) Newport Youth Café
- (4) St. Andrews Church – Church Aston

- c. **Refurbishment of Mayor and Deputy Mayors Chain of Office**

Acting Town Clerk to brief.

12. TOWN PLANNING & ECONOMIC DEVELOPMENT

- a. **Planning & Economic Development Committee Meeting – Minutes**

To note the Minutes of a meeting held on 9 April 2008 – previously circulated.

- 13. SHROPSHIRE ASSOCIATION / NATIONAL ASSOCIATION OF LOCAL COUNCILS (SALC / NALC)**
- a. NALC Report of the Chief Executive**
- To consider the Report of the Chief Executive deferred from the April Meeting – previously circulated.
- b. Local Council Review**
- To note receipt of the publication – previously circulated.
- c. SALC Clerk Clippings – Spring 2008**
- To be tabled.
- 14. EU MATTERS**
- 15. NATIONAL / REGIONAL MATTERS**
- a. Rural Post Office Closures**
- To note a letter to Mark Pritchard MP from Church Aston Parish Council – copy **attached**.
- b. West Midlands Regional Assembly & West Midlands Local Government Association - Speaking Out – April 2008**
- To be tabled.
- 16. TELFORD & WREKIN COUNCIL (TWC) AREA MATTERS**
- a. Newport High Street Local Safety Scheme**
- To note a report from Telford & Wrekin Council (TWC) Scrutiny Panel – copy **attached**.
- b. Shredded Paper**
- To note an e-mail from Environmental Maintenance outlining details of recycling shredded paper in kerbside collections – **copy attached**.
- c. Land adjacent to the Cemetery**
- To note a reply from TWC Leader, Cllr Andrew Eade – Copy **attached**.
- d. Farmers Market**
- Cllr Roy Scammell to brief.

e. Environmental Protection Act 1990, Section 99

To consider T&WC consultation document – copy **attached**.

f. Norbroom Park MUGA

To note a reply from T&WC Leader, Cllr Andrew Eade - copy **attached**.

g. Graffiti Issue – Club House Shuker Fields

To note a reply from TWC – copy **attached** and receive an update from Cllr Phil Norton.

h. Ethical Standards Bulletin – Spring 2008

To note the publication - copy **attached**.

j. New Code of Conduct Complaints Process

Details of changes to the complaints procedure due to come into force on 8th May 2008 are **attached** with a covering e-mail.

17. RESOURCES & ADMINISTRATION

a. Plastic Bag Free Newport

Cllr Adam Stanton to brief.

b. ASHTAV News - 2008 Issue No. 1

- To be tabled.

18. COMMUNITY SAFETY

a. PACT Meeting

To receive a report from Cllr Tony Forrester on a meeting of PACT held on Wednesday 30 April 2008.

19. LEISURE & ENVIRONMENTAL SERVICES

a. Parish Pump News - Spring 2008

- To be tabled.

b. Heart of England in Bloom

To consider a letter from the Newport Committee – copy **attached**.

c. War Memorial, St. Nicholas Churchyard

To consider the inclusion on the memorial of 1023 Gunner Arthur Cecil Haseley – Royal Field Artillery. Acting Town Clerk to brief.

d. Shropshire Wildlife Trust Corporate Members Newsletter

- To be tabled.

Distribution to:

All Town Councillors:

(Ashley, Carter, Flowers, Forrester, Meredith, Nelson, Norton, Scammell, Unwin, Walker - Gratton, Stanton).

Mark Pritchard – MP
Sgt. Derek Taylor
The Library

The Newport Advertiser
The Shropshire Star
BBC Radio Shropshire
Nova News (e-mail)