



# NEWPORT (Shropshire) TOWN COUNCIL

The Guildhall, High St, Newport, Shropshire, TF10 7TX

Tel: 01952 814338 Fax: 01952 825353

## MINUTES OF A MEETING

held on  
**Wednesday 11 March 2009**  
at  
**The Guildhall, High Street, Newport**

**PRESENT:** Cllrs: Scammell – Deputy Town Mayor  
Ashley  
Carter  
Forrester  
Gratton  
Nelson  
Norton  
Unwin  
Walker

**IN ATTENDANCE:** Mr Jakeman – Town Clerk  
Mrs Parnham – Responsible Financial Officer

**APOLOGIES FOR ABSENCE** were received from:

Cllr Stanton - Work related training course  
Cllr Flowers - Vacation  
Cllr Walker - Vehicle broken down

### **227/08-09 DECLARATIONS OF INTEREST**

Cllr Ashley declared a personal interest in item **10b**.

### **228/08-09 SUSPENSION OF MEETING**

It was **RESOLVED** to **suspend the meeting to take questions from the Public**.

Mr Barry Clarke provided an overview of Hope UK and expanded on the grant application to be discussed under item **8c**.

### **229/08-09 ANNOUNCEMENTS**

A list of the Town Mayor and Deputy Mayor's engagements is **attached at appendix 'A'**.

**230/08-09 MINUTES**

The Minutes of meeting held on 11 February 2009 were approved as a true record.

**231/08-09 MATTERS ARISING**

There were no matters arising.

**232/08-09 TO WELCOME DAVID BRIERLEY TO PROVIDE AN OVERVIEW OF THE MERE PARK RETAIL UNIT**

Mr Brierely briefed the Town Council.

**FINANCE**

**233/08-09 Finance Statement**

The Finance Statement for February 2009 **attached at Appendix 'B'** and the payments therein, were approved and ratified.

**234/08-09 Thank You Letters**

Members noted thank you letters in respect of grant funding from:

Newport Loyal Volunteers - Annual Grant  
Newport Rugby Club (Junior Section)

**235/08-09 Grant Applications**

Members re-considered an application for a grant detailed at **Appendix 'C'** and **RESOLVED:**

**a. Section 137 Grants:**

<b>Hope UK</b>	<b>£150</b>	<b>CDA*</b> <b>p</b>
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\* CDA Crime and Disorder Act (n=neutral, p=positive)

**236/08-09 Transfer of Revenue Funds to Earmarked Funds**

Members **RESOLVED to transfer the following items from the revenue account to earmarked funds:**

- a. £2000 – Newsletter**
- b. £2000 – Cemetery Extension**

## RESOURCES & ADMINISTRATION

### 237/08-09 Routine Correspondence

Members noted the list of routine correspondence received during February 2009 – List **attached at Appendix 'D'**.

### 238/08-09 Citizens Advice Bureau

Members noted a report from Cllr Flowers and thanked her for the detail provided.

### 239/08-09 Amendment to Standing Orders

Members **RESOLVED to amend Newport Town Council Standing Orders paragraph 1 and 8a to reflect that Full Town Council meetings will, from May 2009, commence at 7.15pm.**

### 240/08-09 Town Council Grant Application Process

Cllr Gratton expressed a desire to ensure that grant funding approved by the Town Council is spent on the items detailed in the application and within an appropriate time-scale.

Members asked that the Clerk restructure the application forms accordingly to include: the production of evidence of the spending of the grant funding and that it is completed within 12 months of the application being approved. Should these conditions not be satisfied then the Town Council reserves the right to have the grant funding returned.

### 241/08-09 Training Courses

Members noted nominations received for councillor training courses and **RESOLVED to approve the associated funding (£80)**

(Cllrs Flowers and Scammell to each attend 2 courses: Recruitment and Selection of Staff, and Councils as Employers)

## TOWN PLANNING & ECONOMIC DEVELOPMENT

### 242/08-09 Town Planning & Economic Development Committee Meeting Minutes

Members noted the unsigned Minutes of the meeting held on 14 January 2009.

**243/08-09 Street Naming Land at St Peter's and St Pauls School  
Salters Lane Newport**

Members **RESOLVED** to suggest to Telford & Wrekin that the **Street/ Road be named Ashley Mews/Close/Road** (after the late David Ashley ex-Town Councillor, resident and town businessman).

(Clerks Note; The previous recommendation – St Peters – was not supported by the Post Office)

**244/08-09 SHROPSHIRE ASSOCIATION / NATIONAL ASSOCIATION OF  
LOCAL COUNCILS (SALC / NALC)**

Nil

**245/08-09 EU MATTERS**

Nil

**246/08-09 NATIONAL/REGIONAL MATTERS**

Nil

**TELFORD & WREKIN COUNCIL (TWC) AREA MATTERS**

**247/08-09 Central Newport Public Realm Design Guide**

Members noted that there is an anomaly with pages 36 and 37 of the document (**attached at Appendix 'E'**). It appeared that there were 6 individual enclosed spaces, however only 4 were shown.

Subject to the clarification of the point made above members **RESOLVED to adopt the Central Newport Public Realm Design Guide.**

**248/08-09 Charter For Working Together**

Members **RESOLVED to Sign Up to the Telford & Wrekin Parish Charter – copy attached at Appendix 'F'**

**249/08-09 Strategic Housing Land Availability Assessment (SHLAA)**

Members noted a briefing on the subject.

**250/08-09 Rights of Way Improvement Plan**

Members noted the Plan, copy **attached** at **Appendix 'G'**.

The item was passed for consideration to the Leisure & Environmental Services Committee.

**251/08-09 Regeneration Partnership**

Cllr Gratton provided members with an overview of the consultation exercise being carried out over the next 2 weeks and asked members to encourage residents to engage in the process.

**COMMUNITY SAFETY**

**252/08-09 Community Safety Committee – Minutes**

Members noted the unsigned minutes of a meeting of the Community Safety Committee held on 25 February 2009.

**253/08-09 LEISURE & ENVIRONMENTAL SERVICES**

**Nil**

**254/08-09 EXCLUSION OF PRESS AND PUBLIC**

Members **RESOLVED** that in view of the special nature of the business about to be transacted (that is to receive nominations for the Newport Town Council Special Recognition Award) it be in the public interest that the press and public be excluded and they were instructed to withdraw.

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Signed .....

Dated .....