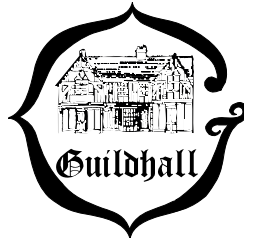


Newport (Shropshire) Town Council



The Guildhall, High Street, Newport, Shropshire. TF10 7TX

Mr. Lee Jakeman, Town Clerk

☎ 01952 814338 – Fax: 01952 825353

Town Mayor: Cllr Adam Stanton

Ref: LJ/2009

5 March 2009

Dear Sir / Madam

I hereby give you notice that there will be a meeting of the **TOWN COUNCIL** at **7.00 p.m.** on **WEDNESDAY 11 March 2009** at **The Guildhall, High Street, Newport.**

Your attendance is requested.

Yours faithfully

Lee Jakeman
Town Clerk

A G E N D A

1. To receive apologies for absence.
2. To receive Declarations of Interest. Members need only declare any interest they may have in items of business on this Agenda.
3. To vote to suspend the meeting for up to 30 minutes to take public questions.
4. To receive announcements. A list of the Town Mayor and Deputy Town Mayor's engagement is **attached**.
5. To confirm the Minutes of the meeting held on 11 February 2009 – copy of the unsigned Minutes **attached**.
6. To consider matters arising from the Minutes.
7. To welcome Mr David Brierley to provide an overview of the Mere Park retail unit.

To consider matters as itemised under the following headings:

8. FINANCE

a. To ratify the Finance Report for February 2009 – to follow.

b. Thank You Letters

To note any letters of thanks for Grant Funding.

c. Grants

To reconsider the grant application from Hope UK deferred from the previous meeting.

There is £1680 available in Section 137 General Grants, £238 available in Section 19 money and nil available in Youth Grants.

d. Transfer of Revenue Funds to Earmarked Reserves

To consider the following items for transfer:

£2000 Newsletter
£800 Easy Access Allotment
£2000 Cemetery Extension.

9. RESOURCES & ADMINISTRATION

a. Routine Correspondence

To note the list of routine correspondence received during February 2009 **attached** (folder will be available to view on the evening).

b. Citizens Advice Bureau (CAB)

To note a report from Cllr Flowers in her capacity as Newport Town Council representative to the CAB.

c. Amendment to Standing Orders

To consider a proposal to **amend Newport Town Council Standing Orders paragraph 1 and 8a. to reflect that meetings will, from May 2009 commence at 7.15 pm.**

(Clerk's Note: Members are reminded that it was recently resolved [January 2009] to alter start time of meetings during the debate on dates of meetings for the municipal year 2009/10).

d. Town Council Grant Application Process

Cllr Gratton to brief.

e. Training Courses

To confirm those councillors attending training courses and approve associated expenditure.

10. TOWN PLANNING & ECONOMIC DEVELOPMENT

a. Planning & Economic Development Committee Meeting-Minutes

To note the unsigned Minutes of a meeting held on 11 February 2009 - previously circulated.

b. Street Naming of Land at St Peter's and St Pauls School Salters Lane Newport.

To consider correspondence from Telford & Wrekin regarding the Street naming – previously circulated.

11. SHROPSHIRE ASSOCIATION / NATIONAL ASSOCIATION OF LOCAL COUNCILS (SALC / NALC)

Nil

12. EU MATTERS

Nil

13. NATIONAL / REGIONAL MATTERS

Nil

14. TELFORD & WREKIN COUNCIL (TWC) AREA MATTERS

a. Central Newport Public Realm Design Guide

To consider a proposal to **Adopt the Central Newport Public Realm Design Guide**, issued following the previous Town Council meeting.

b. Telford & Wrekin Parish Charter

To consider a proposal to **Sign up to the Telford & Wrekin Parish Charter**, issued following the previous Town Council Meeting.

c. Strategic Housing Land Availability Statement (SHLAA)

To note a briefing document from Telford & Wrekin Council regarding the SHLAA – copy **attached**.

d. Rights of Way Improvement Plan

To note a draft Rights of Way Improvement Plan – copy **attached**.

e. Regeneration Partnership

To receive an update from Cllr Gratton regarding the impending consultation process.

15. COMMUNITY SAFETY

a. Community Safety Committee – Minutes

To note the unsigned Minutes of a meeting held on 25 February 2009 – copy **attached**.

16. LEISURE & ENVIRONMENTAL SERVICES

Nil

17. Exclusion of Press and Public

To consider a resolution “that in view of the special nature of the business about to be conducted, (that is consideration to receive nominations for the Newport Town Council Special Recognition Award) it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw”.

Distribution to:

All Town Councillors:

(Ashley, Carter, Flowers, Forrester, Gratton, Meredith, Nelson, Norton, Scammell, Stanton, Unwin, Walker).

Mark Pritchard – MP
Sgt. Derek Taylor
The Library
The Newport Advertiser
The Shropshire Star
BBC Radio Shropshire
Nova News (e-mail)

