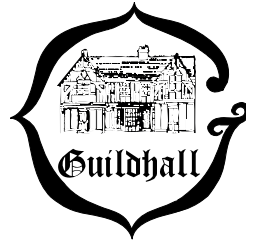


# Newport (Shropshire) Town Council



The Guildhall, High Street, Newport, Shropshire. TF10 7TX

Mr. Lee Jakeman, Town Clerk

☎ 01952 814338 – Fax: 01952 825353

**Town Mayor: Cllr Adam Stanton**

Ref: LJ/2009

4 February 2009

Dear Sir / Madam

I hereby give you notice that there will be a meeting of the **TOWN COUNCIL** at **7.00 p.m.** on **WEDNESDAY 11 FEBRUARY 2009** at **The Guildhall, High Street, Newport.**

Your attendance is requested.

Yours faithfully

Lee Jakeman  
Town Clerk

## **A G E N D A**

1. To receive apologies for absence.
2. To receive declarations of Interest. Members need only declare any interest they may have in items of business on this Agenda.
3. To vote to suspend the meeting for up to 30 minutes to take public questions.
4. To receive announcements. A list of the Town Mayor and Deputy Town Mayor's engagement is **attached**.
5. To confirm the Minutes of the meeting held on 14 January 2009 – copy of the unsigned Minutes **attached**.
6. To consider matters arising from the Minutes
7. To welcome Mrs Caroline Oakes to brief members on the proposed updates to the Charter for Working Together (the partnership agreement between Telford & Wrekin Council & Town Councils in the Borough).

8. To welcome Mr Steve McWalters, Corporate Project Manager at Telford & Wrekin, to address the meeting on the proposal to relocate the Stafford Street Car Park public toilet block in light of the likely re-development of the land adjacent to it and be advised of likely/available designs of any new toilet block.

**To consider matters as itemised under the following headings:**

9. **FINANCE**

**a. Finance Report**

To ratify the Finance Report for January 2009 – to follow.

**b. External Audit**

A copy of the certificate and opinion of the External auditor to the Town Council's Accounts for the year ending 31 March 2008 is **attached**.

**c. Risk Assessment**

To review the Risk Assessment and Management and Internal Control Procedures – copies **attached**. Last reviewed February 2008.

**d. Thank You Letters**

To note letters of thanks for Grant Funding.

**e. Grants**

Details of applications for grants from the Town Council are **attached**. There is £1680 available in Section 137 General Grants, £550 available in Section 19 money and £1000 available in Youth Grants.

10. **TOWN PLANNING & ECONOMIC DEVELOPMENT**

**a. Public Toilets Stafford Street**

To consider issues as a result of the presentation.

**b. Street Naming Land at, St Peter's & St Paul's School Salters Lane, Newport**

To note correspondence – previously circulated - from Telford & Wrekin Council Building Control to consider recommending a suitable street name.

**c. Extension of Burton Borough School from 11-16 years to 11-18 years**

To note the notice given - previously circulated – by Telford & Wrekin. Members should note that any objections are to be submitted by 13 February 2009.

**d. Mere Park – Proposed Park and Ride**

To note correspondence received from the owner of Mere Park development.

**e. Planning & Economic Development Committee Meeting-Minutes**

To note the unsigned Minutes of a meeting held on 14 January 2009 - previously circulated.

**f. Farmers Market**

To receive an update from Cllr Scammell.

**11. SHROPSHIRE ASSOCIATION / NATIONAL ASSOCIATION OF LOCAL COUNCILS (SALC / NALC)**

**a. Quality Parish Status**

To confirm membership of the working group that will consider the benefits of Quality Status and propose a way forward.

**b. Training Courses**

To note a list of available training courses available from SALC.

**c. Wrekin Area Committee (WAC) Planning Seminar**

Members to note an invitation has been extended to attend a Planning Seminar to be held on 19<sup>th</sup> March 2009 in the VIP suite, Civic Offices, Telford commencing 6.00 p.m.

**12. EU MATTERS**

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**13. NATIONAL / REGIONAL MATTERS**

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**14. TELFORD & WREKIN COUNCIL (TWC) AREA MATTERS**

**Charter for Working Together**

To consider the draft Charter for Working Together – previously circulated, make recommendations or confirm draft is acceptable.

**15. COMMUNITY SAFETY**

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**16. LEISURE & ENVIRONMENTAL SERVICES**

**a. Leisure & Environmental Services Committee - Minutes**

To note the unsigned Minutes of a meeting held on 28 January 2009 – to be tabled.

**b. Norbroom Park and Canal Access Road**

To consider part funding the resurfacing of the road and car park adjacent to Norbroom Park, leading to the canal. Part funding (circa £3k) in partnership with Telford and Wrekin Council and the SK8 park Group. See **attached** letter.

**c. Xmas lights – Working Group**

To invite members to become involved in a working group to discuss future provision of Christmas Lights. Initial meeting scheduled for Wednesday 4 March 2009 in the Guildhall starting at 7pm.

**d. Big Lottery National Play builder Programme Telford & Wrekin Council.**

To consider opportunities for capital funding available being made available to Telford & Wrekin for, the updating and/or provision of play facilities aimed at 8 -13 year olds within Newport. See **attached** briefing.

**e. Vehicular Access to the Cemetery**

To consider the impact of vehicular access to the Cemetery to the deterioration of the internal roadways.

**17. RESOURCES & ADMINISTRATION**

**a. Routine Correspondence**

To note the list of routine correspondence received during January 2009, copy **attached** (folder will be available to view on the evening).

**b. Worthy Citizens Awards**

Cllr Scammell to provide update

**c. Annual Town Meeting**

To note the date, time, and location of the Annual Town Meeting (Wednesday 1 April 2009, 7pm Cosy Hall).

Members should note that, the Annual Town Meeting is a meeting of the Town electorate. It is not a Town Council Meeting although the Mayor calls the meeting and if present will chair the event.

There is no prescribed format and its recommendations are not binding to the Council.

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Distribution to:

All Town Councillors:

(Ashley, Carter, Flowers, Forrester, Gratton, Meredith, Nelson, Norton, Scammell, Stanton, Unwin, Walker).

Mark Pritchard – MP  
Sgt. Derek Taylor  
The Library  
The Newport Advertiser  
The Shropshire Star  
BBC Radio Shropshire  
Nova News (e-mail)