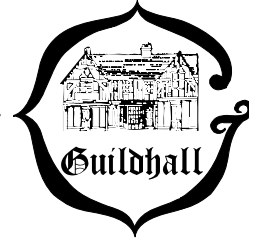


# Newport (Shropshire) Town Council



The Guildhall, High Street, Newport, Shropshire. TF10 7TX  
Mr. Lee Jakeman, Town Clerk

© 01952 814338 – Fax: 01952 825353

**Town Mayor: Cllr Adam Stanton**

Ref: LJ/2008

3 September 2008

Dear Sir / Madam

I hereby give you notice that there will be a meeting of the **TOWN COUNCIL** at **7.00 p.m.** on **WEDNESDAY 10 SEPTEMBER 2008** at **The Guildhall, High Street, Newport.**

Your attendance is requested.

Yours faithfully

Lee Jakeman  
Town Clerk

## **A G E N D A**

1. To receive apologies for absence.
2. To receive Declarations of Interest.
3. To welcome Mr Steve McWalters, Corporate Project Manager at Telford & Wrekin, to address the meeting on the feasibility of relocating the Stafford Street Car Park public toilet block in light of the likely re-development of the land adjacent to it.
4. To vote to suspend the meeting for up to 30 minutes to take public questions.
5. To receive announcements. A list of the Town Mayor and Deputy Town Mayor's engagement is **attached**.
6. To confirm the Minutes of the meeting held on 9 July 2008 – copy of the unsigned Minutes **attached**.
7. To consider matters arising from the Minutes.

**To consider matters as itemised under the following headings:  
LEISURE & ENVIRONMENTAL SERVICES**

**a. Leisure and Environmental Services Committee Meeting**

To note the Minutes of a meeting held on 16 July 2008 – copy of the unsigned Minutes **attached**.

**8. FINANCE**

**a. Finance Report**

To ratify the Finance Report for July 2008 – previously circulated and to approve the cheque list for August – copy **attached**.

**b. Thank You Letters**

Letters of thanks for grants awarded have been received from:

Listen & Care Group  
Newport & District Agricultural Society  
Axis – Counseling and Psychotherapy

**c. Grant Applications**

Details of applications for grants from the Town Council are **attached**. There is £3950 available in Section 137 General Grants, £2000 available in Section 19 money and £1500 available in Youth Grants.

**d. Town Crier**

Town Clerk to brief.

**9. RESOURCES & ADMINISTRATION**

**a. Routine Correspondence**

To note the list of routine correspondence received during July and August 2008, copy **attached** (folders will be available).

**b. Staffing sub-committee**

Consider the forming of a staffing sub-committee to be responsible for monitoring performance and setting objectives of the Town Council Staff. Town Clerk to brief.

**10. TOWN PLANNING & ECONOMIC DEVELOPMENT**

**a. Planning & Economic Development Committee Meeting Minutes**

To note the Minutes of a meeting held on 9 July 2008, previously circulated.

**11. SHROPSHIRE ASSOCIATION / NATIONAL ASSOCIATION OF LOCAL COUNCILS (SALC / NALC)**

**12. EU MATTERS**

**13. NATIONAL / REGIONAL MATTERS**

**14. TELFORD & WREKIN COUNCIL (TWC) AREA MATTERS**

**a. Farmer's Market**

Town Clerk to brief.

**b. Telford & Wrekin Citizens Advice Bureau (CAB)**

A report on the meeting of Trustees prepared by Cllr Flowers is **attached**.

**c. Telford & Wrekin Council for Voluntary Service**

To consider an invitation to the first Telford and Wrekin Rural Forum to be held on Wednesday 17 September 2008, at Waters Upton Village Hall – copy **attached**.

**15. COMMUNITY SAFETY**

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Distribution to:

All Town Councillors:

(Ashley, Carter, Flowers, Gratton, Forrester, Meredith, Nelson, Norton, Scammell, Stanton, Unwin, Walker).

Mark Pritchard – MP  
Sgt. Derek Taylor  
The Library  
The Newport Advertiser  
The Shropshire Star  
BBC Radio Shropshire  
Nova News (e-mail)