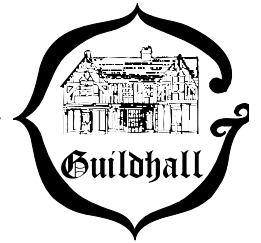


Newport (Shropshire) Town Council



The Guildhall, High Street, Newport, Shropshire. TF10 7TX

Mr. Lee Jakeman, Town Clerk

© 01952 814338 – Fax: 01952 825353

Town Mayor: Cllr G Adam Stanton

Ref: LJ/2008

3 Jun 2008

Dear Sir / Madam

I hereby give you notice that there will be a meeting of the **TOWN COUNCIL** at **7.00 p.m.** on **WEDNESDAY 11 JUNE 2008** at **The Guildhall, High Street, Newport.**

Your attendance is requested.

Yours faithfully

Original signed

Lee Jakeman
Town Clerk

A G E N D A

1. To receive apologies for absence.
2. To receive Declarations of Interest.
3. To vote to suspend the meeting for up to 30 minutes to take public questions.
4. To receive announcements. A list of the Town Mayor and Deputy Town Mayor's engagement is **attached**.
5. To confirm the Minutes of the meeting held on 14 May 2008 – copy **attached**.
6. To consider matters arising from the Minutes.
7. To finalise the appointment of the one remaining position on each of the Council's Standing Committees.

To consider matters as itemised under the following headings:

8. FINANCE

a. Finance Report.

To ratify the Finance reports for April (**previously issued**) and May 2008 (**to follow**).

b. Members Allowances

Members are required to confirm their intention to claim expenses.

c. Thank You Letters

To note thank you letters, for Grants awarded as follows:

- (1) Newport & District Chamber of Commerce (Old Tyme Market)
- (2) Citizens Advice Bureau) Outreach Centre – Newport

d. Grant Applications

Details of applications for grants from the Town Council are **attached**. There is £4850 available in Section 137 General Grants, £ 2000 in Section 19 and £1500 in Youth Grants.

9. RESOURCES & ADMINISTRATION

a. Resumption of Town Council Committee meetings

To consider a recommendation from the Town Clerk to resume all Council committee meetings, previously suspended at the Apr 2008 meeting.

b. Plastic bag free Newport

Update to be provided by Cllr Stanton.

c. Newport Community Achievement Awards

Brief to be provided by cllrs Stanton and Scammell.

d. Dissemination of Routine Communications

Town Clerk to brief

10. LEISURE & ENVIRONMENTAL SERVICES

a. War Memorial

To receive an update regarding, the inclusion of (1023) Gunner Arthur Cecil Haseley's details on the War Memorial.

11. TOWN PLANNING & ECONOMIC DEVELOPMENT

a. Planning and Economic Development Committee - Minutes

To note the minutes of the meeting held on 14 May 2008

12. SHROPSHIRE ASSOCIATION / NATIONAL ASSOCIATION OF LOCAL COUNCILS (SALC / NALC)

a. SALC draft business plan

To note a draft business plan (2008-2012) produced by SALC

13. TELFORD & WREKIN COUNCIL (TWC) AREA MATTERS

a. Land adjacent to the Cemetery

b. Farmers Market

Update to be provided by Cllr Scammell

c. Draft Updated Parish Charter

To consider a draft (**attached**) provided by T&W.

d. Newport Play and Youth Facilities

To note correspondence (**attached**) from Telford & Wrekin Community Services.

14. EU MATTERS

15. NATIONAL / REGIONAL MATTERS

16. COMMUNITY SAFETY

a. Street Signage – The Maltings (off Forton Road)

To consider a proposal from Cllr Forrester to, review street signage to the Maltings.

17. EXCLUSION OF PRESS AND PUBLIC

To consider a resolution that in view of the special nature of the business about to be transacted (that is to consider staffing issues) it is advisable in the public interest that the press and public be temporarily excluded and that they be instructed to withdraw.

Distribution to:

All Newport Town Councillors:

(Ashley, Carter, Flowers, Gratton, Forrester, Meredith, Nelson, Norton, Scammell, Stanton, Unwin, Walker).

Mark Pritchard – MP
Sgt. Derek Taylor
The Library
The Newport Advertiser
The Shropshire Star
BBC Radio Shropshire
Nova News (e-mail)