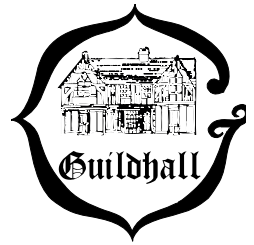


Newport (Shropshire) Town Council



The Guildhall, High Street, Newport, Shropshire. TF10 7TX
Miss D.L. Halliday, BSc., Town Clerk.
☎ 01952 814338 – Fax: 01952 825353

Town Mayor: Cllr Glyn Gratton

Ref: DLH/SFA

1 November 2007

Dear Sir / Madam

I hereby give you notice that there will be a meeting of the **TOWN COUNCIL** on **Wednesday 14 November 2007 at 7.00 p.m.** at **The Guildhall, High Street, Newport.**

Yours attendance is requested.

Yours faithfully

D. L. Halliday
Town Clerk

A G E N D A

1. To receive apologies for absence.
2. To receive Declarations of Interest.
Members need only declare any interest they may have in items of business on this Agenda.
3. To vote to suspend the meeting for up to 30 minutes to take public questions.
4. To receive announcements. A list of the Town Mayor's and Deputy Town Mayor's engagements will follow.
5. To confirm the Minutes of the meeting held on 10 October 2007 – copy **attached.**
6. To consider matters arising from the Minutes.

To consider matters as itemised under the following headings:

7. FINANCE

a. Finance Report

To approve the Finance Report for October 2007 – to follow.

b. Town Council Newsletter – Costings

As requested Cllr Phil Norton has produced the costings of the Lilleshall and Donnington Parish Council Newsletter.

A 12 page newsletter is produced 3 times a year and delivered to 5500 homes at a total cost of £4,693.

The Town Clerk has spoken to Nova News who could include a single A3 sheet for delivery into their publication. No costings have been discussed at this stage.

c. Budget Spend Report

To note the Report – copy **attached**.

d. Grant Applications

Details of application for grants from the Town Council are **attached**. There is £2800 available in Section 137 General Grants, £1550 in Section 19 Money and £800 in Youth Grants.

8. COMMUNITY SAFETY

a. Damaged Safety Railings

An e-mail response to the need to repair safety railings at Station Road / Granville Avenue was circulated to members on 15 October 2007 and stated that the solution to continuing damage was to remove the guard rails altogether. Members may wish to consider their response to this decision.

b. Norbroom Park – Misuse by Vehicles

Following information received at the last Planning Meeting concerning misuse of Norbroom Park by vehicles, the Town Clerk notified Telford & Wrekin Council of the need to replace the entrance bollard / barrier on 12 October 2007.

9. LEISURE & ENVIRONMENTAL SERVICES (L&ES)

a. Newport Canal – Forton Bridge to Newport Town Wharf

To consider the Initial Development Appraisal recently circulated to members.

b. Parish Pump News – Autumn 2007

- To be tabled.

c. CPRE Landscape – Autumn 2007

- To be tabled.

10. PLANNING & ECONOMIC DEVELOPMENT

a. Planning & Economic Development Committee Meeting – Minutes

To note the Minutes of a meeting held on 10 October 2007 – previously circulated.

b. Local Development Framework (LDF) – Shop Fronts and Signage in Conservation Areas

To consider the Supplementary Planning Document (SPD) Design Guidance on Shop Fronts and Signage in Conservation areas – previously circulated.

c. Farmers Market

Cllr Gratton to introduce.

11. SHROPSHIRE ASSOCIATION / NATIONAL ASSOCIATION OF LOCAL COUNCILS (SALC / NALC)

a. National Council – Report of the Chief Executive

To consider the Report – copy **attached**.

b. NALC Legal Briefing – Parish Polls

Further to the decisions taken at the last meeting, members should be aware of the updated Legal Advice on Parish Polls issued by NALC which supports the stance taken at the meeting – copy **attached**.

12. EU MATTERS

13. NATIONAL / REGIONAL GOVERNMENT MATTERS

14. TELFORD & WREKIN COUNCIL (TWC) AND AREA MATTERS

a. Enforcement of Parking Restrictions

To receive any update following the previous meeting.

b. Granville Landfill site

To consider a report following the recent meeting at Lilleshall & Donnington Parish Council – copy **attached**.

c. Affordable Housing

To receive any update since the previous meeting.

d. Review of Polling Districts and Polling Places 2007

To note a Consultation Review detailed in the **attached**. There are no changes proposed for Newport.

e. Voluntary and Community Forum Meeting

Notes from the meeting held on 19 September 2007 are **attached**.

f. Shrewsbury & Telford Hospital NHS Trust

To consider a news release from the Trust –copy **attached**.

g. Telford & Wrekin CVS – Newline Oct / Nov 2007

- To be tabled

h. Local Accessibility Partnership Newsletter – October 2007

To note the Newsletter – copy **attached**.

j. Section 38 Agreement – Roe Deer Green, Newport

To note the adoption of the roads / footways at the above estate – copy **attached**.

k. Telford & Wrekin Citizens Advice Bureau AGM

A report on the AGM prepared by Cllr Flowers is **attached**. The Annual Report and Accounts for 2006/07 will be tabled.

15. RESOURCES & ADMINISTRATION

a. Data Protection Checklist

To note the checklist to help compliance with the Data Protection Act – copy **attached**.

b. ASHTAV NEWS 2007 – Issue No. 3

- To be tabled.

NEWPORT TOWN COUNCIL

Meeting to be held on

Wednesday 14 November 2007

ADDITIONAL AGENDA

7. FINANCE

e. External Audit 2006/07

A copy of the certificate and Opinion of the External Auditor to the Town Council's Accounts for the year ending 31 March 2007, is **attached**.

f. National Salary Awards 2007-08

The National Joint Council (NJC) for Local Government Services has finally reached agreement on rates of pay applicable from 1 April 2007. Hence staff salaries payable in November will include the backdated rise.

9. LEISURE & ENVIRONMENTAL SERVICES

d. The Playing Field – Autumn 2007

- To be tabled.

A copy of the RoSPA latest advice is **attached** together with an article by Derek Owen of Telford & Wrekin Council on BMX tracks.

e. Countryside Voice – Autumn 2007

- To be tabled.

11. SHROPSHIRE ASSOCIATION / NATIONAL ASSOCIATION OF LOCAL COUNCILS (SALC / NALC)

c. Local Council Review – November 2007

- Copy **attached**.

d. SALC Annual Report 2006-07

- To be tabled.

13. NATIONAL / REGIONAL GOVERNMENT MATTERS

a. Speaking Out – September 2007

- To be tabled.

b. Sub-National Review

To note information concerning the way Regional Governance is to be organised extracted from “Speaking Out” which is likely to result in the cessation of the Regional Assemblies in 2010.

Distribution to:

All Town Councillors:

(Ashley, Carter, Flowers, Forrester, Meredith, Norton, Scammell, Unwin, Walker - Gratton, Stanton).

Mark Pritchard – MP
Sgt. Derek Taylor
The Library

The Newport Advertiser
The Shropshire Star
BBC Radio Shropshire
Nova News (e-mail)