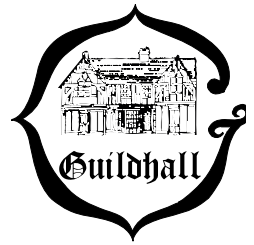


Newport (Shropshire) Town Council



The Guildhall, High Street, Newport, Shropshire. TF10 7TX
Miss D.L. Halliday, BSc., Town Clerk.
© 01952 814338 – Fax: 01952 825353

Town Mayor: Cllr Glyn Gratton

Ref: DLH/SFA

8 May 2007

Dear Sir/Madam

I hereby give you notice that the **ANNUAL MEETING** of the **TOWN COUNCIL** will be held at **7.00 p.m.** on **Wednesday 16 May 2007** at the **Guildhall, High Street, Newport.**

Your attendance is requested.

Yours faithfully

D. L. Halliday
Town Clerk

A G E N D A

1. To receive apologies for absence.
2. To receive Declarations of Interest. Members need only declare any interest they may have in items of business on this Agenda.
3. To elect the Town Mayor to serve for the municipal year 2007/08.

Notes on voting:

- a. Standing Order No. 9 provides that voting shall be by a show of hands, or, if two or more members so request, by signed ballot.
- b. Standing Order No. 38 provides that where more than two persons have been nominated for any position to be filled by the Council and of the votes given there is not an absolute majority in favour of one person, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken, and so on until a majority of votes is given in favour of one person.

4. The duly elected Town Mayor will make a Declaration of Acceptance of Office and chair the remainder of the meeting.
5. To elect the Deputy Town Mayor to serve for the Municipal Year 2007/2008 (see notes on voting at Item 3).
6. To appoint 5 members to each of the Town Council's Standing Committees as follows:
 - a. Community Safety
 - b. Leisure & Environmental Services
 - c. Planning & Economic Development

Note:

The Town Mayor and Deputy Town Mayor are by their appointments ex-officio members of all standing committees.

7. To appoint representatives to outside bodies, as detailed in the list **attached**, for the Municipal Year 2007/08.
8. **Code of Conduct.**

To formally adopt The Local Authorities (Model Code of Conduct) Order 2007 which came into law on 3 May 2007 and the ten General Principles on which the code is based listed below:

Selflessness
Honesty and Integrity
Objectivity
Accountability
Openness
Personal Judgement
Respect for Others
Duty to Uphold the Law
Stewardship
Leadership

A copy of the Code was included in the Councillors' Information Pack.

9. To vote to suspend the meeting for up to 30 minutes to take public questions.
10. To receive announcements. A copy of the Town Mayor's engagements for April / May is **attached**.

11. To confirm the Minutes of the meeting held on 11 April 2007, previously circulated to members.

12. To consider matters arising from the Minutes.

To consider matters as itemised under the following headings:

13. FINANCE

a. Finance Report

To approve the Finance Report for April 2007 – copy **attached**.

b. Thank You Letters

Thank you letters for annual grants have been received from:

- (1) The Parish of St. Andrew, Church Aston
- (2) Newport Cottage Care Centre – Mini bus Appeal

c. Members' Allowances

Members are required to confirm their intention to claim allowances.

14. NATIONAL & REGIONAL GOVERNMENT MATTERS

a. West Midlands Regional Spatial Strategy (WMRSS) – Phase 2 Revision

The Town Clerk will brief members – see letter **attached**.

15. TELFORD & WREKIN COUNCIL (TWC) MATTERS

a. Ethical Standards Bulleting Spring – 2007

- copy **attached**.

b. Code of Conduct Training

- details **attached**. Town Clerk to brief members.

16. RESOURCES & ADMINISTRATION

a. Meeting Dates 2007/08

The Calendar of meetings was issued with the Information Pack. Members are reminded that all are invited to attend the Cemetery Inspection to be held at 6.30 p.m. on Wednesday 30 May 2007 at the General Cemetery, Audley Avenue, Newport.

b. Co-option

To consider the means of advertising for 2 vacancies to be filled by co-option at the June meeting.

c. Unity Healthcare Ltd. – Proposed Meeting

The Chairman of Unity Healthcare Ltd., Mr Ken Elrick has requested a courtesy meeting with the new Council, prior to two public consultation meetings being arranged before planning applications for a Care Village are submitted. It is proposed that this meeting takes place on Wednesday 20 June 2007 at 6.30 p.m. It will take place in Confidential Session.

d. Civic Sunday – 10 June 2007

Town Clerk to brief members.

e. Take Off – Spring 2007

- To be tabled.

17. COMMUNITY SAFETY

a. Temporary Road Closure – St. Mary Street, Newport

The details of a Road Closure Notice for St. Mary Street to permit Saturday Local Farmers Markets are **attached**.

b. Newport High Street – Accidents

To note a response from Telford & Wrekin Council to a resident's queries regarding accidents in the High Street – copy **attached**.

18. LEISURE & ENVIRONMENTAL SERVICES (L&ES)

a. The Allotments Regeneration Initiative Spring 2007

- To be tabled.

b. The Playing Field – Spring 2007

- To be tabled.

19. PLANNING & ECONOMIC DEVELOPMENT

a. Planning & Economic Development Committee Meeting – Minutes

To note the Minutes of the meeting held on 11 April 2007, circulated within the Councillors' Information Pack.

b. Planning Applications

To consider Planning Applications as listed in the **attached**, paying particular attention to those indicated by asterisks.

c. Planning Permissions

To note Planning Permission granted as detailed in the **attached**.

d. Planning Refusals

To note Planning Refusals as detailed in the **attached**.

20. SHROPSHIRE ASSOCIATION / NATIONAL ASSOCIATION OF LOCAL COUNCILS (SALC / NALC)

a. AGM of the Wrekin Area Committee (WAC)

To note that the AGM of the WAC will be held on Wednesday 20 June 2007 at 7.30 p.m. at Ketley Community Centre. A copy of the Minutes of the last together with a covering letter stressing the importance of the Meeting, are **attached**.

b. New Councillor Training

Details of 4 workshop sessions for new councillors is **attached**. Members are requested to confirm to the Clerk at this meeting which session they intend to attend in order that places may be booked.

Councillors with previous experience or with experience at a different level of local government are advised to attend in order to be brought up to date with legislative changes.

c. Parish Planning

To note the details of a workshop to be held on planning issues which members may wish to attend – copy **attached**.

d. SALC Annual Report 2005-06

To note the Annual Report – copy **attached**.

e. Parish Pump – April 2007

- Copy **attached**.

Distribution to:

All Town Councillors:

(Ashley, Carter, Flowers, Gratton, Meredith, Norton, Radcliffe, Scammell, Stanton, Unwin, Walker). Unelected one needs removing.

Mark Pritchard – MP
Sgt. Derek Taylor
The Library
The Newport Advertiser
The Shropshire Star
BBC Radio Shropshire
Nova News (e-mail)