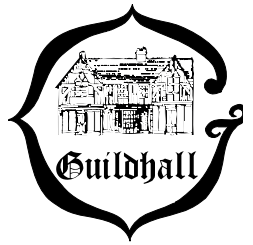


# Newport (Shropshire) Town Council



The Guildhall, High Street, Newport, Shropshire. TF10 7TX  
Miss D.L. Halliday, BSc., Town Clerk.  
© 01952 814338 – Fax: 01952 825353  
Town Mayor: Cllr Glyn Gratton

Ref: DLH/SFA

6 July 2006

Dear Sir/Madam

I hereby give you notice that there will be a meeting of the **TOWN COUNCIL** at **7.00 p.m.** on **Wednesday 12 July 2006** at **The Guildhall, High Street, Newport.**

Your attendance is requested.

Yours sincerely

D. L. Halliday  
Town Clerk

## **A G E N D A**

1. To receive apologies for absence.
2. To vote to suspend the meeting for up to 30 minutes to take public questions.
3. To receive Declarations of Interest. Members need only declare any interest they may have in items of business on this Agenda.
4. To receive announcements. A list of the Town Mayor's engagement is **attached**.
5. To confirm the Minutes of the meeting held on 14 June 2006 – copy **attached**.
6. To consider matters arising from the Minutes.
7. **FINANCE**
  - a. **Finance Report**

To approve the Finance Report for June 2006 – to follow.

**b. Audit 2005 - 06**

**(1) Internal Auditor's Report**

To consider the Internal Auditor's Report to the Council covering the Audit Period 2005/06 –to be distributed at the meeting.

**(2) End of Year Accounts for Audit**

To approve the End of Year Accounts 2005/06 to be submitted to the external auditors, Hacker Young – to be distributed at the meeting.

**(3) Statement of Assurance**

To consider the Town Council's response to the Statement of Assurance to be distributed and approved at the meeting by resolution.

**(4) External Auditor's Supplementary Assurances Information**

A copy of the supplementary information list for members to note will be distributed at the meeting.

**(5) Authorisation by Town Mayor and Town Clerk**

To formally approve the signing off of the Accounts and Statement of Assurance by the Town Mayor and Town Clerk.

**(6) Appointment of Internal Auditor 2006/07**

Town Clerk to brief.

**8. TELFORD & WREKIN BOROUGH COUNCIL MATTERS**

**a. Local Development Framework Presentation**

To note the details of a presentation to be held on 25 July 2006 – copy **attached**.

**b. Liaison with Parish & Town Councils in the Borough**

To note a letter from the Corporate Director for Customer, Community and Culture – copy **attached**.

**c. City Region Status**

To consider a letter from a Borough resident sent to the Shropshire Star and copied to the Town Council – copy **attached**.

**d. Local Transport Plan 2006-2011**

To consider the Summary Document previously copied to members.

**e. Newport Infant School**

To consider nominating PC Dave Parry as the Community Governor representing the Town Council. The Town Clerk will brief members.

**f. Volunteer Centre Newline – Issue 3**

- To be tabled.

**g. 20 mph Zone High Street, Newport**

To consider a letter regarding possible changes to elements of the 20 mph zone – copy **attached**.

**9. RESOURCES & ADMINISTRATION**

**a. Emergency Committee**

To nominate 4 members to act as the Emergency Committee for the Town Council during the August recess.

**b. Standing Orders – Amendment**

Members should bring their copies of Standing Orders to the meeting.

To consider the following propositions by Cllr John Evans:

- (1) Under Paragraph 8 Public Session add a new clause:
  - e) *“A brief record of the matters raised will be recorded as an Appendix to the minutes”*
- (2) Add a new clause entitled *“Minutes” – The Town Clerk will record in the minutes all decisions (both negative and affirmative) and official actions of the Council.*
- (3) Under Paragraph 37 Rescission of Previous Resolution change wording in (a) as follows:

- (a) A decision (*whether negative or affirmative*) of the Council shall not be reversed *at that meeting (or later)* within six months save by a special resolution, a written notice whereof bears the names of a least 6 members of the Council.

**c. Lobby Groups, Dual-Hatted Members and the Code of Conduct**

Guidance on the above subject was copied to members.

**d. Membership of the Canal Trust**

Cllr Brenda Flowers has requested that members review the Town Council's membership of the Canal Trust, expressing in writing her own view that the Council should withdraw support for the present trustees.

**e. Be Ready**

A guidance newsletter on Age Issues in the light of changes to employment law taking effect October 2006 preventing discrimination on the grounds of age. To be tabled.

**f. Salopian Recorder – Summer 2006**

The newsletter of Shropshire Archives – to be tabled.

**g. Proposals for a merger between SCAT and Walford & North Shropshire College**

A consultation document on the proposals to merge the two colleges is held by the Town Clerk.

**10. COMMUNITY SAFETY**

**a. Community Safety Committee Meeting – Minutes**

To note the Minutes of a meeting held on 28 June 2006 – copy **attached**.

**b. West Mercia Police Authority Press Release**

To note a Press Release issued by the Authority following the announcement by the Home Secretary of a delay in the police force restructuring programme – copy **attached**.

**c. Local Policing in West Mercia**

- To be tabled.

**11. LESURE & ENVIRONMENTAL SERVICES**

**a. Britain in Bloom**

Cllr Glyn Gratton to brief members. Judging takes place Tuesday 18 July 2006.

**12. TOWN PLANNING & ECONOMIC DEVELOPMENT**

**a. Planning & Economic Development Committee Meeting – Minutes**

To note the Minutes of the meeting held on 14 June 2006 – previously circulated.

**b. Street Naming, Land at Islington Close**

Town Clerk to brief members.

**13. SHROPSHIRE ASSOCIATION / NATIONAL ASSOCIATION OF LOCAL COUNCIL (SALC / NALC)**

**14. EU MATTERS**

**15. NATIONAL / REGIONAL GOVERNMENT MATTERS**

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Distribution to:

All Town Councillors:

(Adams, Edwards, Evans I, Evans J, Franks, Flowers, Gratton, Holland, Meredith, Treagust, Unwin, Wiggin).

Cllr Eva Allan – Borough Councillor  
Mark Pritchard – MP  
Sgt. Derek Taylor  
The Library  
The Newport Advertiser  
The Shropshire Star  
BBC Radio Shropshire  
Nova News  
Partnership Publishing