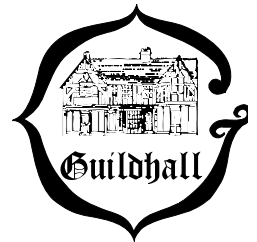


# Newport (Shropshire) Town Council



## MINUTES OF A MEETING

held on  
**Wednesday 8 December 2004**  
at  
**The Guildhall, High Street, Newport**

**PRESENT:** Cllrs: Sally Wiggin – Town Mayor  
Glyn Gratton – Deputy Town Mayor  
David Adams  
Martyn Edwards  
Irene Evans  
John Evans  
Brenda Flowers  
George Franks  
Glyn Holland  
Adrian Meredith  
Janette Treagust  
Bob Unwin

**IN ATTENDANCE:** D. L. Halliday – Town Clerk  
Jayne Parnham – Deputy Town Clerk

### **201/04-05 SUSPENSION OF MEETING**

There being no members of the public present, the meeting continued without suspension.

### **202/04-05 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

### **203/04-05 ANNOUNCEMENTS**

- a. A list of the Town Mayor's engagements is **attached** at **Appendix 'A'**.
- b. The Clerk briefed members on the Consultation Draft Waste Strategy 2005-2021 as detailed at **Appendix 'B'**.

### **204/04-05 MINUTES**

The Minutes of meetings held on 10 November 2004 and 17 November 2004 (two meetings) were approved as a true record.

**205/04-05 MATTERS ARISING FROM THE MINUTES**

**a. Boughey Road (Minutes 166/04-05)**

The Town Clerk informed members that the local Police has been appraised of the traffic survey results and asked to consider targeting speed checks at peak times. She confirmed that she had written to Mr John Barr.

**FINANCE**

**206/04-05 Finance Report**

The Finance Report for November 2004, **attached at Appendix 'C'** and the payments therein, were approved/ratified.

**207/04-05 Thank You Letters**

Members noted letters of thanks for grants awarded received from:

- a. No Panic
- b. Lilleshall Cricket Club
- c. The Stroke Association
- d. County Air Ambulance
- e. Newport Music Club

**208/04-05 Grant Application**

- a. Members considered a request from Newport Age Concern for a grant towards running costs of the Day Centre at Adams Close and **RESOLVED to award £200.00**. This is considered to have a positive impact under the Crime & Disorder Act (CDA).
- b. It was **RESOLVED** to award a grant of £250.00 towards providing Christmas festivities at the Telford Women's Refuge. This is considered to have a positive impact under the CDA.

**209/04-05 Revenue Support Grant**

Members authorised retrospectively a letter to the Rt. Hon. Nick Raynsford **attached at Appendix 'D'**.

**210/04-05 2005/2006 Budget Report**

Members considered the Budget Report detailed at **Appendix 'E'** and **RESOLVED:**

- a. **that the recommendations in B/1/2004 as detailed below be accepted:**

**(1) Administration – Page 1/1A**

B/1/2004 a (1) – LSN 4  
B/1/2004 a (2) – LSN 13  
B/1/2004 a (3) – LSN 23

**(2) The Guildhall – Page 2**

B/1/2004 b (1) – LSN 47  
B/1/2004 b (2) – LSN 50

**(3) No. 3/3A High Street – Page 3**

B/1/2004 c (1) – LSN 60

**(4) Cemetery – Pages 4/1 and 4/1a**

B/1/2004 d (1) – LSN 93  
B/1/2004 d (2) – LSN 94  
B/1/2004 d (3) – LSN 97

**(5) Recreation & Amenities – Pages 4/2 and 4/2a**

**(6) Section 19 Funding – Page 4/2 b**

B/1/2004 f (1) – LSN 145  
B/1/2004 f (2) – LSN 146

**(7) Civic Lighting – Page 4/4**

B/1/2004 h (1) – LSN 183

**(8) Community Safety – Page 5**

B/1/2004 j (1) – LSN 189  
B/1/2004 j (2) – LSN 190  
B/1/2004 j (3) – LSN 199/200

**(9) Section 137 – Page 6**

B/1/2004 k (1) – LSN 221  
B/1/2004 k (2) – LSN 223  
B/1/2004 k (3) – LSN 231  
B/1/2004 k (4) – LSN 232  
B/1/2004 k (5) – LSN 233

**(10) Section 142 – Page 7**

B/1/2004 m (1) – LSN 247

- b. That the recommendations in B/2/2004 in relation to Charges / Fees raised by the Council, be accepted as detailed. The Table of Fees for the Cemetery is included herein as Appendix 'F'.
- c. That the recommendations in B/3/2004 in respect of the transfer of specific underspends in 2004/05 to Capital Funds be accepted as detailed.
- d. That the Finalised Budget Statement for 2005/06 be that detailed at Appendix 'G'.

**211/04-05 Free Resource – Section 137**

It was **RESOLVED** that in pursuance of the powers conferred by Section 137 of the Local Government Act 1972 (as amended) the Town Council approves the payments detailed in Page 6 of the 2005/2006 Budget Statement (Appendix 'G') and listed at LSN's 211-214, 219-225, 228-231, a total expenditure of £29260.

**212/04-05 2005/2006 Expenditure**

It was **RESOLVED** that a precept requiring the Borough of Telford & Wrekin to pay £284107 to Newport Town Council to meet its 2005/2006 expenditure be issued.

**213/04-05 Skate Park**

It was **RESOLVED** that a pledge of £5000 towards the costs of maintaining a new Skate Park facility in Newport in its first year be made.

A copy of a draft Service Level Agreement with Telford & Wrekin Borough Council to undertake the requisite work on behalf of the Town Council should the Park be built is **attached at Appendix 'H'**. This is not a binding document and will be subject to revision.

**214/04-05 Car Parking Charges – Legal Costs**

It was **RESOLVED** to approve the refund of monies to individuals who had donated funds towards the possible **legal costs of fighting car park charging**.

**RESOURCES & ADMINISTRATION**

**215/04-05 Town Mayor's Guidelines**

Members **RESOLVED** to adopt the revised Guidelines attached at Appendix 'I'.

**216/04-05 Adams Grammar School – 350<sup>th</sup> Anniversary**

Members considered a letter from the Anniversary Committee attached at **Appendix 'J'** and **RESOLVED** that the following act as representatives of the council:

**Cllr John Evans**  
**Cllr Bob Unwin**

**COMMUNITY SAFETY**

**217/04-05 Street Lighting – New Development Beaumaris Road**

Members **RESOLVED** to adopt the lighting on the new development for supply and maintenance as proposed in the letter from the Annabelle Lady Boughey and Mary Roddam Housing Trust, attached at Appendix 'K'.

**LEISURE & ENVIRONMENTAL SERVICES**

**218/04-05 Heritage Open Days Committee**

Members noted the report detailing the debrief meeting of 2004 Heritage Open Days and commencement of planning for 2005, attached at **Appendix 'L'**.

Since the Guildhall will not be available on the usual Saturday in 2005 because of a pre-booked wedding, consideration could be given to opening the building on the Sunday.

**TOWN PLANNING & DEVELOPMENT**

**219/04/05 Planning & Economic Development Committee Meeting – Minutes**

Members noted the Minutes of the meeting held on 10 November 2004.

**220/04-05 Windfall Housing**

Members noted a letter from Peter Bradley MP to the Borough of Telford & Wrekin and the reply from the Borough to the Town Council's queries, both **attached** under **Appendix 'M'**.

**TELFORD & WREKIN BOROUGH MATTERS**

**221/04-05 Car Parking Charges**

Members welcomed the news that Car Parking Charges will be suspended for the month of December and be reintroduced in January 2005 at a lower rate of 20p per hour to a maximum of £1.00 per day. They approved the decision to implement a Borough-wide economic survey into the impact of charging on

local centres.

The Town Clerk is to write to the new Leader, Cllr Keith Austin welcoming the changes.

**222/04-05 Local Development Framework – Draft Statement of Community Involvement**

Members considered the Draft Statement – abridged copy **attached at Appendix ‘N’**.

They stressed that the value of the Statement will only be achieved if the Guiding Principles for Community Engagement are fully implemented in practice rather than being just words on paper. These Principles coupled with adherence to the Parish Charter should enable full partnership working to occur and avoid debacles such as that which occurred over the introduction of car parking charges.

**223/04-05 Water Lane / Stafford Street – Draft Outline Development Plan**

Members noted the Draft prepared in January 2004 which formed part of the Regeneration Framework Document, **attached at Appendix ‘P’**.

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Signed .....

Dated .....